

**MINUTES**  
**Lawrence-Douglas County Health Board**  
**February 20, 2012**

**CALL TO ORDER**

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, February 20, 2012. Chair Shirley Martin-Smith called the meeting to order at 5:00 p.m.

**DISCUSSION WITH DR. MOSER, SECRETARY, KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT**

Shirley Martin-Smith welcomed Secretary Robert Moser, MD, from the Kansas Department of Health and Environment (KDHE). Dr. Moser provided the Board with an update on the accreditation process for the state of Kansas. Dr. Moser reported that KDHE is working towards collaboration across all programs that impact public health. The state is developing metrics to evaluate program effectiveness. Addressing obesity within the strategic plan will be a primary focus in the new strategic plan for KDHE. Dr. Moser stated he met with Governor Sam Brownback to discuss the importance of accreditation. Governor Brownback is supportive of this process. Dr. Moser stated KDHE is examining ways to address issues at a community level across the state. We need to find out what is needed and what is lacking. He stated we need to educate the public. Dr. Moser reported the state is developing a Healthy Kansans 2020 plan as well as a state improvement plan. Staff at KDHE are excited about the accreditation process.

**REVIEW AND APPROVE MINUTES OF JANUARY 16, 2012**

David Ambler moved that the Board Minutes of January 16, 2012 be approved. Gerald Pees provided the second and the motion passed.

## **REVIEW AND APPROVE DECEMBER 2011 MONTHLY FINANCIAL REPORT**

Jennie Henault, Director of Administrative Services, reviewed the January Monthly Financial Report. After discussion, Gerald Pees moved that the January 16, 2012 Monthly Financial Report be approved. Paul Liechti provided the second and the motion passed.

## **NEW BUSINESS**

### Accept 4<sup>th</sup> Quarter 2011 Performance Scorecard

Dan Partridge reviewed the 4<sup>th</sup> Quarter Performance Scorecard with the Board. Dan reported intervention began in December of 2011 to improve outcomes in the percent of children at high risk for low hemoglobin level for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). The state was not seeing any increase in rates. For Emergency Preparedness, the Technical Assistance Review (TAR) is to be done once bi-annually. Due to H1N1, the review cycle was delayed one year. It is now scheduled for July of 2012. For Healthy Families Douglas County, the premature birth rate and low birth weight had low numbers. There were only six births in the quarter and one birth was premature and also a low birth weight.

### Review Strategic Plan

Dan Partridge stated the strategic plan is a working document and needs to be reviewed when objectives are completed. Dan reviewed the strategic plan with the Board and reported the Complete Streets Policy is on the future agenda of the city commission and likely will be considered in March. Dan stated we need to develop another policy initiative to replace this. Dan reported the Douglas County Community Foundation received a planning grant through the Kansas Health Foundation's Access to Healthy Food Initiative. Bruce Passman is facilitating this process. Gene Meyer, Rick Doll, Aron Cromwell, Mike Gaughan, Susan Krumm, Marilyn Hull and Dan Partridge are on the grant leadership team. Dan recommended the Kansas Health Foundation's Access to Healthy Food be the next policy initiative. Another element of the plan receiving a lot of attention was our progress towards accreditation. Our current work in this area is updating policies and procedures and the community health assessment. David Ambler suggested reviewing a section of the strategic plan each month.

Authorize Certificate of Deposit Renewal

Jennie Henault, Director of Administrative Services, reported the Health Department has a Certificate of Deposit (CD) renewing on March 12, 2012, in the amount of \$106,053. Jennie provided the Board with a list of banks and their current CD rate. Jennie asked for approval to reinvest the \$106,053 into a 2-year CD with the bank offering the best interest rate on March 12, 2012. Gerald Pees made a motion to authorize Jennie Henault to reinvest the \$106,053 into a two-year CD with the bank offering the best interest rate. Paul Liechti provided the second and the motion passed. David Ambler and Maley Wilkins abstained from voting.

**DIRECTOR'S REPORT**

1. Jennie Henault, Director of Administrative Services, reported she is in the process of getting Employment Practices Liability Insurance (EPLI) quotes for the Board to consider.
2. Dan Partridge reported that Ray Davis was re-appointed by the City Commission to serve a second three-year term on the Lawrence-Douglas County Health Board. Ray's second term will expire on March 31, 2015. The Douglas County Commissioners and the City Commissioners re-appointed Shirley Martin-Smith for a second three-year term on the Lawrence-Douglas County Health Board. Shirley's second term will expire 3/31/2015. A letter recommending Dr. Stuever to replace Dr. Pees was sent to the City of Lawrence by Shirley Martin-Smith.
3. Dan Partridge reported nine Health Department staff were nominated by 12 Health Department staff members for the Kay Kent Excellence in Public Health Service Award. Copies of the nominations were provided to the Board for their review. Dan stated past recipients of the award will provide their recommendation to the Board at the March meeting.
4. Dan Partridge updated the Board on the community health assessment. Dan reported nine of 11 focus group meetings have been held throughout the community. Dan stated the Health Department's goal was to have 1,200 people complete the concerns survey. The underrepresented groups taking the survey were those making \$25,000 or less, men versus women three-to-one, 18-24 year olds, those age 75 and older, high school

graduates and some with college or associate's degree. Dan also reported the interview goal was 31 with 15 completed. Dan stated he will participate in an online chat on the *WellCommons* site of *The Lawrence-Journal World* regarding the Health Departments role in public health.

5. Lisa Horn, Communications Coordinator, presented the customized for Lawrence-Douglas County video, "Let's Start a Conversation." The 2011 Annual Report theme is based around this video. Lisa will post the video on Facebook, Twitter, Health Department website, etc. Our plan is to show this video when Dan and available Board members present the Annual Report to city and county commissioners. Shirley Martin-Smith stated she hopes Board members will take the video into the community and share it.
6. Dan Partridge reported House Bill 2094 vaccination rights bill appears to be dead in committee. Dan also reported if House Bill 2576 Proof of Citizenship/Permanent Resident Status Prior to Receiving Public Benefit passes, we will need to assess the impact to our agency and clients, but it would likely increase costs and limit service availability.
7. Dan Partridge reviewed the Influenza Vaccination Report. The flu vaccine campaign trend was higher this year due to the contract with the city of Lawrence to vaccinate city employees. Dan stated the general trend is down in the elderly population and is related to the flu clinics at the elderly living centers transitioning to local pharmacies. Dan reported the Health Department still provides flu clinics out in the community, but those numbers are not high.
8. Dan Partridge reported the Health Department is evaluating other patient management software programs. We have had a demonstration on Insight and are comparing that to our current program KIPHS. We are also going to evaluate Meditab. Insight appears to be the only product designed for public health that has the capacity and willingness to keep up with federal electronic medical records and Health Information Exchange requirements.
9. Dan Partridge updated the Board on the Air Quality Report and said this was sent to the city and county and is in their possession.

10. Dan Partridge reported Dr. Nichols recommended a local physician to be the Health Department's new health officer. We are waiting to hear back from her.
11. Shirley Martin-Smith, chair, reviewed the Health Board Evaluation Tool and asked the Board for their comments. Shirley liked the idea of adding a walking tour of each area/department to meet the staff on new Board Orientations.

**EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER**

At 6:40 p.m., Gerald Pees made a motion to adjourn into Executive Session for 10 minutes to discuss a personnel matter. Maley Wilkins provided the second and the motion passed.

At 6:50 p.m., David Ambler made a motion to extend the Executive Session for 10 minutes. Paul Liechti provided the second and the motion passed.

At 7 p.m., David Ambler made a motion to adjourn the Executive Session. Paul Liechti provided the second and the motion passed.

**Other New Business**

1. The next scheduled Health Board meeting will be held on March 19, 2012, at 5 p.m. in the first floor meeting room.

**ADJOURNMENT**

The Board meeting was adjourned at 7 p.m. by consensus of the Board.

Respectfully submitted,

Dan Partridge,  
Secretary

Present: David Ambler  
Ray Davis  
Paul Liechti  
Gerald Pees  
Shirley Martin-Smith  
Carol Seager  
Maley Wilkins  
Ex Officio: Dan Partridge  
Other: Karrey Britt  
Kathy Colson  
Karen Flanders  
Brenda Hawkins  
Jennie Henault  
Colleen Hill  
Lisa Horn  
Charlotte Marthaler  
Dr. Robert Moser