

From: Jonathan Douglass
Sent: Thursday, March 01, 2012 8:25 AM
To: 'Aron Cromwell'; 'Bob Schumm'; 'Michael Dever'; 'Hugh Carter'; 'mikeamx515@hotmail.com'
Cc: David L. Corliss
Subject: Annual Statement of Substantial Interests Update

Mayor and Commissioners,

Every March the City Clerk's Office sends a reminder to update your Statement of Substantial Interests (SSI) if necessary. If any change occurred in your substantial interests in the preceding calendar year, please fill out a new SSI form (attached) and return it to me. If an updated form is required, it must be filed **between April 15 and April 30**.

More information is available by contacting the Kansas Governmental Ethics Commission at (785) 296-4219 or visiting www.kansas.gov/ethics, where you can find links to the blank SSI form, instructions and applicable Kansas statutes. Please contact me if you have any questions or would like a copy of your current SSI on file.

Jonathan Douglass, *City Clerk/Assistant to the City Manager*
City Manager's Office | [City of Lawrence, KS](#)
P.O Box 708, Lawrence, KS 66044
office (785) 832-3466 | fax (785) 832-3405
jdouglass@lawrenceks.org