

# Memorandum

## City of Lawrence/Douglas County Planning and Development Services

**TO:** David L. Corliss, Lawrence City Manager  
Craig Weinaug, Douglas County Administrator  
John Harrenstein, Eudora City Administrator  
Chris Lowe, Baldwin City, City Administrator

**FROM:** Jessica Mortinger, L-DC MPO Transportation Planner

**CC:** Todd Girdler, L-DC MPO Senior Transportation Planner  
Lisa Hallberg, Lawrence – Douglas County Bicycle Advisory  
Committee Chair

**Date:** 04/3/12

**RE:** Lawrence- Douglas County Bicycle Advisory Committee (BAC)  
Bylaws update, 2012 work plan, and BAC logo

**Bylaws-**The Lawrence-Douglas County Bicycle Advisory Committee (BAC) amended its bylaws to clarify the intent and policy for the committee. The amended bylaws clarify Resignation and Appointment Procedures, Attendance Tracking, and Quorum definitions to improve the committee's ability to meet quorum and conduct business.

The BAC Bylaws adopted on March 20, 2012 can be found online at:  
[http://www.lawrenceks.org/assets/boards/bac/pdf/BAC\\_Bylaws.pdf](http://www.lawrenceks.org/assets/boards/bac/pdf/BAC_Bylaws.pdf)

**Work Plan-**On March 20, 2012 the BAC approved the committee's work plan for 2012. The plan focuses on Bike Month (May) programming and events, participation in updating the Metropolitan Transportation Plan (MTP) and creating a new Transportation 2040 document, participation in development of the Countywide Bicycle System Plan, assisting staff with the Bicycle and Pedestrian Count Program, and providing input to Lawrence's 2013 Comprehensive Street Maintenance Program.

The plan can be found online at:  
[http://www.lawrenceks.org/assets/MPO/bac/BAC\\_WorkPlan.pdf](http://www.lawrenceks.org/assets/MPO/bac/BAC_WorkPlan.pdf)

**Logo-**The BAC has had a difficult time raising public awareness of the committee and has been working to make a more public presence to the region to provide residents a channel to focus the planning efforts for bicycle facilities. During 2011, BAC members staffed tables at regional environmental and bicycle safety events. At those events members spoke with residents about the BAC and the ongoing work to do bicycle planning for the region. The BAC members felt that having a logo to identify their work would be helpful when staffing tables at events, writing letters of support for bicycling projects and issues, and identifying plans and other documents

that they contributed to. BAC members believe that a logo would be valuable to the future work of the committee. The BAC approved the logo below on March 20, 2012.

