



October 24, 2011

**RECEIVED**

OCT 24 2011

Mayor Cromwell  
City Commissioners  
Bob Schumm, Michael Dever, Hugh Carter and Mike Amyx  
City of Lawrence Kansas  
City Hall, 6 East 6th Street  
Lawrence, Kansas

**CITY MANAGERS OFFICE  
LAWRENCE, KS**

Re: Assists Foundation and City of Lawrence

Dear Sirs:

I am writing this letter on behalf of the Assists Foundation Board of Directors to review our position with you and the City of Lawrence at this time. In light of the recent meeting notice indicating the Assists Foundation as part of its agenda at your next meeting, our Board felt it was important to confirm its position with you at this time.

The Assists Foundation has been working with you for the past three years with the intention of becoming involved with and committing resources to a project with the City of Lawrence based on specific criteria being addressed and provided to us so that we could consider a formal commitment. To date, the requested information has not been made available for our board to pursue or consider.

After receiving information indicating our foundation is part of your next Agenda, the Assists board placed its involvement with the City of Lawrence on its Agenda and that board meeting was held on Friday, 21<sup>st</sup> of October. At that meeting the Board unanimously voted to table any further discussions or relationships with the City at this time. As it stands, we have no offer or commitment of any type outstanding to work on any project or program with the city of Lawrence.

The Assists Foundation will be pursuing other opportunities going forward. We could consider revisiting some type of relationship with the City of Lawrence in the future upon receipt of the previously requested information. In order to consider revisiting any relationship going forward, the Assists board requires the following from the City of Lawrence:

- A draft of an agreement between the city of Lawrence and the Assists Foundation outlining the terms of our partnership.
- Fundraising, marketing and feasibility study plans. This should include the commitment to hire a professional fundraising consultant and/or grant writer to help raise the additional dollars needed.

1651 Naismith Drive • Lawrence, KS 66045 • 785.864.7929 t • 785.864.5761 f • [www.assistsyouth.org](http://www.assistsyouth.org)

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Letter to City of Lawrence

When representatives of the Assists Foundation last met with you in May 2011, we advised that if a decision was not made by the end of summer 2011 the Assists Foundation would consider other options to support. We additionally asked you for a written commitment regarding this project in order to present a reciprocating written commitment of our own. Neither commitments were ever completed or finalized.

We are providing this letter prior to the study session to be held on Tuesday, October 25<sup>th</sup>, 2011 to let you know that we have tabled any further involvement with the city of Lawrence at this time. We hope the study session is productive as the development of a recreation and wellness center is a need for our community. However, we felt it important to state our position on this matter in advance so that conversations regarding the project are well-informed regarding our involvement. We wish every success to the city of Lawrence for its future endeavors and appreciate the opportunity we had to work with you on the potential of doing something together.

Best Regards,

A handwritten signature in black ink that reads "V. Cheryl Womack". The signature is fluid and cursive, with the first name "V." and last name "Womack" clearly legible.

V. Cheryl Womack  
Board Member  
Assists Foundation

Cc: Bill Self, President  
Erin Zimney, Executive Director  
Kent McCarthy, Director  
Wayne Simien, Director  
Laura Dixon, Director  
Miles Schnaer, Director