



City of Lawrence  
Douglas County  
PLANNING & DEVELOPMENT SERVICES

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June 20, 2011

James E. Tobaben, P.E.  
Planning & Engineering Manager  
PB Americas, Inc.  
14813 West 95th Street  
Lenexa, Kansas 66215

Dear Mr. Tobaben:

Recently, the Kansas Department of Transportation granted to the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) additional Consolidated Planning Grant (CPG) funds. The additional funding has been programmed by the L-DC MPO into its 2011 Unified Planning Work Program (UPWP), as noted in the in the UPWP amendment enclosed with this letter. As a result of that increased funding, the L-DC MPO would like to engage PB Americas, Inc., to do the same types of work as outlined in the "Professional Services Agreement Between PB Americas, Inc., And The City Of Lawrence, Kansas," dated July 7, 2010, only more of it.

To that end, our Senior Transportation Planner, Todd Girdler, and your Planner II, Andrew Coe, have agreed to work out the details of how much would be spent on each work task under the new budget totals, as the modeling project proceeds and as the L-DC MPO receives public and staff comments on its progress. As a general guide for this work, Mr. Girdler and Mr. Coe have drafted the new budget enclosed with this letter. The details of that budget would be subject to change during the course of this project, but the overall total of \$47,000 would remain firm. Particular amounts assigned to each task would be subject to change as the update to the L-DC MPO's Metropolitan Transportation Plan (MTP) progresses, but at this point, the L-DC MPO staff is confident that, with this increased level of funding, the parties can produce a high-quality model for use in the new MTP.

Against that backdrop, the City of Lawrence, Kansas, in behalf of the L-DC MPO, hereby offers to increase the budget for the current agreement from \$20,000.00 to \$47,000.00. Contingent upon PB Americas, Inc., accepting that offer to increase the budget for the current agreement to \$47,000.00, the City would agree (1) to execute an addendum to the current agreement outlining the proposed budget increase and (2) to exercise its option under Clause 2.3 and extend the current agreement, as modified by the executed addendum, one additional year through December 31, 2012. Your acceptance of the agreement would be subject to approval by



the City Commission and any agreement would not become firm until such time as that occurs. However, at this point, it appears that the City Commission would approve the proposed action.

I would appreciate it if you could review our proposed offer which would increase the budget of the current agreement from \$20,000.00 to \$47,000.00. Please respond to me soon about your firm's interest in doing more work for the L-DC MPO under the foregoing framework. If you accept the offer, the agreement will be presented to the City Commission for approval. Once approved, the City would execute an addendum to the current agreement setting forth the increased budget and would also exercise its option to extend the current agreement one additional year through December 31, 2012.

If you have any questions or concerns relative to the proposed offer, please call me at (785) 832-3154.

Sincerely,

A handwritten signature in black ink that reads "Scott McCullough". The signature is fluid and cursive, with a large initial "S" and a stylized "M".

Scott McCullough  
Planning & Development Director  
MPO Secretary

Enclosures: 2011 Unified Planning Work Program – Amendment #1  
Lawrence-Douglas County MPO – Model Services Budget-revised 5-22-11

Cc: Todd Girdler, Senior Transportation Planner – L-DC MPO  
Andrew Coe, Planner II – PB Americas, Inc.