



2012 Vendor Service Funding Application

Applications for 2012 funding must be **complete and submitted electronically to the City Manager's Office at ctoomay@lawrenceks.org by 5:00 pm on Friday, April 29, 2011.** Please note that funds will be disbursed according to the following schedule unless otherwise agreed to in writing:

- o First half of funds will not be disbursed before april 1
- o Second half of funds will not be disbursed before october 1

Please contact Casey Toomay, Budget Manager at ctoomay@ci.lawrence.ks.us or at 785-832-3409 with questions.

SECTION 1. APPLICANT INFORMATION

Lawrence Humane Society

Legal Name of Agency:

Contact Name and Title: Megan Hiebert, President or Mike Wildgen, Interim Director

Address: 1805 E. 19th Box 651

Telephone: 843-6835

Fax:

Email: mike@lawrencehumane.org

SECTION 2. REQUEST INFORMATION

- A. Amount of funds requested from the City for this program for calendar year 2012: \$282,000 for operating costs; \$50,000 for capital improvements to the buildings and equipment replacement.
- B. Did you receive City funding for this program in 2011? If so, list the amount. \$256,320
1. How would a reduction in city funding in 2012 impact your agency? *Animal adoption and protection services to the public would be reduced or eliminated.*
 2. If you are requesting an increase in funding over 2012, please explain exactly how the additional funds will be used: *funds would be used to maintain current service levels to the public*

SECTION 3. PROGRAM BUDGET INFORMATION

Provide a detailed budget for the proposed program using the following categories: personnel (list each staff position individually and note if new or existing), fringe benefits, travel, office space, supplies, equipment, other.

Attached

SECTION 4. STATEMENT OF PROBLEM / NEED TO BE ADDRESSED BY PROGRAM

Provide a brief statement of the problem or need your agency proposes to address with the requested funding and/or the impact of not funding this program. The statement should include characteristics of the client population that will be served by this program. If possible, include statistical data to document this need.

See Section 5 below

SECTION 5. DESCRIPTION OF PROGRAM SERVICES

Provide a brief description of the service you will provide and explain how it will respond to the need you identified in Section 4. The description should include how many clients will be served, and should describe as specifically as possible the interaction that will take place between the provider and the user of the service.

The core aspect of the Humane Society is to provide the public health and safety services that the municipal government is charged with providing to the public. The services are outlined in the City/LHS agreement dated 14 January 1997.

SECTION 6. PROGRAM OBJECTIVES

Please provide three specific program objectives for 2012. Objectives should demonstrate the purpose of the program and measure the amount of service delivered or the effectiveness of the services delivered. A time frame and numerical goal should also be included. Examples include, "75% of clients receiving job training will retain their job one year after being hired," "increased fundraising efforts will result in a 15% increase in donations in 2012," "credit counseling services will be provided to 600 clients in 2012," "new digital arts program will serve 275 students in 2012," etc. **Applicants will be expected to report their progress toward meeting these objectives in their six-month and annual reports to the City.**

Assist in enforcement of City ordinances regarding impoundment of animals found running at large by:

- *Receiving animals from the City Animal Control. House and care for the animals for three business days or until they are reclaimed.*
- *Provide assistance to the ACO in identification and prosecution of violators of animal ordinances*
- *Take permanent ownership of any unclaimed animals for the purpose of adoption or humane euthanasia.*
- *24 hour, 7 day per week pick-up, board, vet care of injured, un-owned companion animals*