

Memorandum

City of Lawrence

Planning and Development Services Department

TO: David L. Corliss, City Manager
CC: Scott McCullough, Director, Planning and Development Services
FROM: Margene K. Swarts, Assistant Director, Development Services
DATE: May 3, 2011 (Updated from April 27, 2011)
RE: Adoption of the 2011 Action Plan and Investment Summary

The City Commission will consider adoption of the 2011 Action Plan and Investment Summary at their regular meeting Tuesday, May 3, 2011. The Consolidated Plan is required by the Cranston-Gonzalez National Affordable Housing Act of 1990 and is the result of a collaborative process whereby a community establishes a unified vision for community development using federal, state, and local funds.

The 2011 Action Plan includes the one year Investment Summary ([attached](#) and page 3 in the Action Plan) for the upcoming 2011 program year (August 1, 2011 through July 31, 2012). The Action Plan is available on the department website at www.lawrenceks.org/pds and has been recently updated as staff was just made aware of the final CDBG and HOME allocations.

When Congress adopted the 2011 budget in late April, staff worked with the CDAC to refine the Investment Summary to reflect the estimated reduced allocations which included a proposed 17% cut in CDBG funds and 1% cut in HOME funding. The final numbers reflect an actual cut of 16.2% in CDBG, allowing an additional \$5,292 to be added back to public services, administration, and capital improvement projects. Since public services are limited to 15% of the grant, this amounted to an additional \$88 per grant for the five neighborhood associations and four public service agencies. Administration was increased by \$1,095 to \$146,065 and capital improvements (Weatherization) increased \$3,441 to \$71,987.

The HOME program final allocation was reduced nearly 12% so additional funds have been cut from that budget as well. Administration and the CHDO Operating Expenses were reduced to remain within the regulatory cap of 10% and 5% respectively. Allocations to the Lawrence-Douglas County Housing Authority, Lawrence Habitat for Humanity and Tenants to Homeowners (CHDO Set-Aside) were maintained and the First Time Homebuyer Program was reduced to \$97,331 from an originally proposed \$162,366 as that program continues to experience a lull, likely attributable to the economy.

Staff will be available to answer questions and the Chair of the Community Development Advisory Committee, Julie Mitchell, will also be present at the meeting.

To date, no written comments have been received by the department.

Should you have further questions, please let me know. The Investment Summary follows.

2011 Investment Summary - Updated Draft 05/03/11			
CDBG Public Services		Contingency	0
Brook Creek Neighborhood Association			
Operating and Coordinator Expenses	5,536	CDD Administration of CDBG	146,065
East Lawrence Neighborhood Association			
Operating and Coordinator Expenses	7,933	GRAND TOTAL CDBG	1,080,325
North Lawrence Improvement Association			
Operating and Coordinator Expenses	5,632		
Oread Neighborhood Association		HOME	
Operating and Coordinator Expenses	8,172	Lawrence Habitat for Humanity	49,500
Pinckney Neighborhood Association		Tenant Based Rental Assistance	270,000
Operating Expenses	5,267	LDCHA TBRA Administration	30,000
<i>Subtotal Neigh. Public Service \$32,450</i>		CHDO Set-Aside	103,000
		CHDO Operating Expenses	30,578
The Ballard Community Center		First-Time Homebuyer Program	97,331
Emergency Services Council	16,638	CDD Administration of HOME	31,156
Douglas County AIDS Project		GRAND TOTAL HOME	611,565
Emergency Assistance Program	4,638		
Housing and Credit Counseling, Inc.		FUNDING SOURCES:	
Tenant-Landlord Counseling & Education	20,788		
Lawrence Community Shelter, Inc		2011 CDBG Grant	730,325
214 W. 10th Street		Projected Program Income	100,000
Emergency Shelter Operations	34,944	Grant Reallocation	250,000
<i>Subtotal Agency Public Service \$77,008</i>		Total CDBG Grant Allocation	1,080,325
Public Services Total	109,548		
CDBG Capital Improvements		2011 HOME Grant	611,565
Community Development Division (CDD)		Projected Program Income	0
Comprehensive Housing Rehabilitation	360,000	Total HOME Grant Allocation	611,565
LCLHT First Time Homebuyer Rehab	80,000		
Weatherization	71,987	Total CDBG Grant Allocation	1,080,325
Furnace Loans & Emergency Loans	25,000	Total HOME Grant Allocation	611,565
<i>Subtotal CDD \$533,547</i>		GRAND TOTAL, CDBG & HOME	1,691,890
City of Lawrence Public Works Division			
Lighted Pathway Project	137,010		
Sidewalk Project	67,990		
<i>Subtotal Sidewalks PW \$205,000</i>			
North Lawrence Improvement Assn.			
3rd and Elm Sidewalk Project	3,200		
Oread Neighborhood Association			
Crosswalk Striping and Signage	8,925		
<i>Subtotal Neighborhood Cap. Improvements \$12,125</i>			
Community Living Opportunities			
Exterior Painting of Seven Group Homes	35,800		
Independence, Inc			
Accessible Housing Program (AHP)	33,000		
Social Service League of Lawrence			
905 Rhode Island Permanent Wood Awning	1,800		
<i>Subtotal Agency Capital Improvements \$70,600</i>			
Total Capital Improvements	824,712		