



214 W 10th
Lawrence, KS 66044

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www.lawrenceshelter.org

Scott McCullough, Director
Planning and Development Services
Lawrence Douglas County
Metropolitan Planning Office
Sixth and Massachusetts Streets
P. O. Box 708
Lawrence, KS 66044

RECEIVED

MAR 29 2011

City County Planning Office
Lawrence, Kansas

March 29, 2011

Hand Delivered

Dear Scott:

With reference to Sheila Stogsdill's letter of April 18, 2007, this is to submit the annual 2010 report required as a condition of the Special Use Permit approved by the City Commission on April 17, 2007 for the Lawrence Community Shelter.

As attachments to this letter, you will find the requested

- LCS log of ER calls
- Recap of police call categories from Lawrence Police Department records
- LCS log of LCS guests who obtained jobs and housing
- Numbers of guests who utilized the day and nighttime services
- Update on communications with the surrounding neighborhood and the general public
- LCS Annual 2010 Activities Report

Very truly yours,

Loring Henderson
Director

Enclosures -- 5 report copies for Mayor and City Commissioners
1 copy for City Manager
1 copy for Planning and Development Services Department

Mission Statement: The mission of the Lawrence Community Shelter is to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness.



2010 Annual SUP Report to the City of Lawrence Lawrence Community Shelter

Summary

2010 was an active year for the Lawrence Community Shelter (LCS) programs and planning for relocation and the future. In 2010, LCS

- Conducted what initially seemed to have been a successful search for a new building
- Held several public meetings in conjunction with the SUP application for the proposed relocation site
- Wrote and obtained City approval for an updated Management Plan based on public input and LCS experience
- Housed large numbers of people experiencing homelessness, up to 76 in the main LCS shelter building with overflow of up to 15 per church in each of three neighboring churches and others in the Salvation Army, during the cold weather months of October through March
- Provided simple breakfast often to more than 50 people and homemade evening meals prepared and brought in by volunteers for sometimes more than 90 persons
- Served 50 families with 67 adults and 83 children in the Family Program in 2010
- Enhanced Good Dog! Biscuits and Treats job training and entrepreneurial by renting its own space separate from LCS for storage, meetings, packaging, and distribution
- Opened the Dog House retail space for Good Dog! Biscuits and Treats and other dog related treats and related products such as dog training, photography, and apparel.
- Held major fundraisers in April hosted by Deanell and John Tacha and in November hosted by Fire Chief Mark Bradford
- Managed youth and adult volunteer programs for night shelter, evening dinner project, neighborhood clean-ups (with LCS guests), material collections, and special group projects for more than 200 individual volunteers; added new volunteer coordinator

Attachment 1

LCS log -- 2010 ER call log; log sheets attached

Ambulance/health calls -- 24 calls

Comparison in calls from 2009 from LCS logs

Ambulance/health -- 26% increase from 19 to 24

Lawrence Police Department records -- (see Note below)

Total number of police calls for 2010	396
Total for ten largest police call categories	322
Percent of total of first ten categories	81%
Percent of first ten categories that were	
• criminal (excluding criminal trespassing)	19%
• trespassing calls	32%

Ten largest police call categories for 2010 for 214 West 10th

Trespassing	103
Medical emergency	52
Request to speak to an officer	33
Pedestrian check	32
Disturbance (no weapon)	29
Follow up	24
Battery	22
Theft	10
Check welfare	9
Warrant service	<u>8</u>
Total	322

Notes:

1. This is the second year of using LPD instead of LCS numbers
2. Overall calls for 2010 were down from 442 in 2009 to 396; a 6% decrease
3. Of the top +80% of all calls, calls regarding possible criminal activities were down from 29% in 2009 to 19%
4. Of the top +80% of all calls, trespassing calls placed by LCS on its property remain the same between 2009 and 2010 at 32%

Lawrence Community Shelter (LCS)

Ambulance/ER

2010

Date/Time	Reason	Initials
1/26/10	[REDACTED] Seizure - L Mtt - Amb.	SB
1/16/10	[REDACTED] Seizure - L Mtt - Amb	SB
3/4/10	[REDACTED] Suicide attempt ER	JR
3/9/10	[REDACTED] to ER. beaten up by R. Scallan	SE
4/10/10	[REDACTED] - head attack - L Mtt Amb	KM
4/28/10	[REDACTED] very drunk, fell down called Amb	SB
4/8/10	[REDACTED] possible OB - to CHN	PM
6/10/10	[REDACTED] - to be screened for hosp.	SB
6/10/10	[REDACTED] - Seizures - to ER	SB
7/10/10	[REDACTED] Seizures "	SB
7/22/10	[REDACTED] blood pressure up ER	SB
7/27/10	[REDACTED] to ER for anxiety attack	DM
5/1/10	[REDACTED] without medication	SB
8/1/10	[REDACTED] Seizure - Ambulance	SB
8/1/10	[REDACTED] Passed out - concern, OK	SB
9/28/10	[REDACTED] - to ER. possible misdiagnosis	SB
10/12/10	[REDACTED] ER - Pain in back	SB
11/22/10	[REDACTED] - Amb - Seizure	KM
12/1/10	[REDACTED] Pain in stomach - AMB	SB
11/10	[REDACTED] - ER - Seizure	DM

2010 Police calls to LCS address 214 West 10th Street
Provided by Kim Murphree
Lawrence Police Department
March 15, 2011

Lawrence Police Department call records

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Total for 10 largest police call categories	322	
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Percent of first 10 categories that were:		
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3. Of the top +80% of all calls, trespassing calls placed by LCS remain the same between 2009 and 2010 at 32%

Attachment 2

Log of LCS guests who obtained jobs (full and part time)
and housing in 2010 -- LCS log sheets attached

Jobs	Female	Male
Jan	1	5
Feb	2	3
Mar	-	4
Apr	-	5
May	-	4
Jun	1	1
Jul	2	3
Aug	-	3
Sep	1	4
Oct	2	1
Nov	1	1
Dec	<u>-</u>	<u>-</u>
	10	34
	+ = 44	

This is a 5% increase from 42 employed in 2009.

Housing	Female	Male
Jan	3	1
Feb	1	6
Mar	-	4
Apr	1	5
May	1	2
Jun	-	4
Jul	2	6
Aug	-	2
Sep	1	3
Oct	1	1
Nov	2	2
Dec	<u>2</u>	<u>4</u>
	14	40
	+ = 54	

This is a 10% increase over 49 housed in 2009.

Lawrence Community Shelter (LCS)

2010

* Employment

Date/Time	Reason	Initials
1/10	[REDACTED]	[REDACTED]
1/10	Good dog	[REDACTED]
1/10	CSB Tele marketing	[REDACTED]
1/10	Wal mart	[REDACTED]
1/10	Wal mart	[REDACTED]
1/10	Good dog	[REDACTED]
2/10	[REDACTED]	[REDACTED]
2/10	K. Mart Distribution	[REDACTED]
2/10	Presto	[REDACTED]
3/10	[REDACTED]	[REDACTED]
3/10	[REDACTED]	[REDACTED]
3/10	Ingredient	[REDACTED]
3/10	K. Mart Distribution	[REDACTED]
3/10	[REDACTED]	[REDACTED]
3/10	Sal. Army	[REDACTED]
3/10	[REDACTED]	[REDACTED]

* Lawrence Community Shelter (LCS)

Employment - "were employed"

	Date/Time	Reason	Initials
PT	1/5/10	[REDACTED] - Checkers	aw
PT	2/3/10	[REDACTED] - Hampton Inn	aw
PT	2/15/10	[REDACTED] - Private	aw
	2/15/10	[REDACTED] - Kuc	aw
	[REDACTED]	[REDACTED]	
PT	4/2/10	[REDACTED] - Mobile Home Park, North Lawrence	aw
	May 7/10	[REDACTED] - Strong Hall 7/10 questions	aw
		[REDACTED] - 7/10 questions - KU	aw
	June		
PT	21	[REDACTED] - Dollar Store 6th Street	aw
	17th	[REDACTED] - Bobs Auto	aw
	July		
PT	9th	[REDACTED] - McDonalds 6th	aw
PT	19	[REDACTED] - Referred to Cottonwood	aw

Lawrence Community Shelter (LCS)

Employment

Date/Time	Reason	Initials
4/13/10	[REDACTED] K-Mart Distribution	SB
4/13/10	[REDACTED] Express Service	SB
4/18/10	[REDACTED] Warehouse Work in Great Bend	SB
4/13/10	[REDACTED] Handyman for James Dunn -	SB
5/11/10	[REDACTED] Taco Bell	SB
5/14/10	[REDACTED] K-Mart Defenders	SB
7/1/10	[REDACTED] - KU Facility Op.	SB
7/20/10	[REDACTED] 40 " "	SB
7/22/10	[REDACTED] to Brown Bud.	SB
8/6/10	[REDACTED] Ldum Cove	SB
8/10/10	[REDACTED] to KEE Facility Operations	SB
9/8/10	[REDACTED] to Memorial Union	AR
9/14/10	[REDACTED] to Defenders	AR
9/29/10	[REDACTED] to TV 49, Topeka	AR
10/4/10	[REDACTED] } Best Western Motel	AR
10/10/10	[REDACTED]	
10/11/10	[REDACTED]	
10/27/10	[REDACTED] K Mart, Overland Park	AR
11/4/10	[REDACTED] - Sears	AR
11/8/10	[REDACTED] - Crown System	AR

PT

PT

PT

Lawrence Community Shelter (LCS)

Housing

2010 2010

Date/Time	Reason	Initials
1/28/10	[REDACTED] - apartment	DEH
1/28/10	[REDACTED] - apartment	DEH
1/10	[REDACTED] - Family Promise	DEH
1/10	[REDACTED] - apt in Topeka	DEH
2/1/10	[REDACTED] Apt	DEH
2/4/10	[REDACTED] Arkansas	DEH
2/4/10	[REDACTED] family - bought a trailer	DEH
2/1/10	[REDACTED] - apt in Law	DEH
2/1/10	[REDACTED] to friends	DEH
2/1/10	[REDACTED] Family Promise	DEH
2/17/10	[REDACTED] - to Tulsa	DEH
2/18/10	[REDACTED] - to KCK	DEH
3/1	[REDACTED] - apt	DEH
3/1	[REDACTED] - apt	DEH
3/1	[REDACTED] - apt	DEH
3/1	[REDACTED] - apt	DEH
4/1	[REDACTED] - hope house	DEH
4/10	[REDACTED] - apt	DEH
4/13	[REDACTED] - apt	DEH
4/18	[REDACTED] - to apt in Great Bend	DEH

Lawrence Community Shelter (LCS)

Housing

Date/Time	Reason	Initials
4/18/10	- Apt. w/ roommate - Apartment	SB SB
4/26/10	- into a house w/ roommate	SB
5/8/10	- into du apt.	SB
5/24/10	- to family in Pratt	SB
6-1-10	- hope house	DH
6-1-10	- lost house	DH
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12-31-10		

Lawrence Community Shelter (LCS)

Housing

Date/Time	Reason	Initials
8/2/10	[REDACTED] in to apartment	SB
8/7/10	[REDACTED] to St. Paul, MN to live w/ [REDACTED]	SB
8/1/10	[REDACTED] apt.	DH
12/8/10	[REDACTED] Hope House	DH
10/10/10	[REDACTED] - Friendswille	DH
12/1/10	[REDACTED] - w/ family	DH
11/10	[REDACTED] - apt	DH
12/1/10	[REDACTED] - w/ friends	DH
12/1/10	[REDACTED] - w/ friends / friend	DH
12/1/10	[REDACTED] - apt	DH
10/1/10	[REDACTED] - apt	DH
10/1/10	[REDACTED] - apt	DH
11/1/10	[REDACTED] - Bar employee	DH
9/1/10	[REDACTED] - Tape Kac	DH
11/1/10	[REDACTED] - out of state	DH
11/1/10	[REDACTED] - out of state	DH
9/1/10	[REDACTED] - w/ family	DH
10/1/10	[REDACTED] apt	SB

Attachment 3

Numbers of guests utilizing LCS day and nighttime programs:

34,607 units of service provided in 2010 vs 28,381 units in 2009

419 new intakes in 2010;

a 35% increase over the 311 new intakes in 2009

* Day time Drop-In Center and Case Management Services –

667 separate individuals; average more than 50 persons a day

Drop-In Center – laundry, telephone, storage,
breakfast five mornings a week,
refuge from extreme weather,
AA, mail, health education &
screenings

Case Management – four program areas – employment,
housing, benefits, intervention; with
strengths based assessment, goal
setting and follow-up

* Night time sleeping space – evening meal, showers, storage,
counseling; as of June 1, 2009, LCS increased sleeping capacity
from 31 at all times for adults only to 53 adults and families
during fair weather months and 76 maximum during cold
weather from October 1 to March 31 with overflow sleeping
space in neighboring churches when outside temperature is
below 32 degrees. During warm weather months, LCS allows
families, special individuals with age and health considerations,
people with jobs, and people who work around the shelter to
earn a place to sleep to automatically have a bed each night,
other adult guests are selected by a lottery system which means
many individuals are often without a place to sleep those nights.

Update on communications with the surrounding neighborhood and the Lawrence/Douglas County community -- 2010

- Participated in two annual public meetings and issued semi-annual and annual activities reports to the public as stated in the Good Neighbor Agreement
- Co-hosted annual block party with Oread Neighborhood Association, LINK, and the Coalition for Homeless Concerns
- Held neighborhood/public meetings preparatory to relocation of LCS with Prairie Park Neighborhood residents and business and residential neighbors of Franklin Park Circle site; facilitated by Community Cooperation Committee
- Meeting with Lawrence Association of Neighborhoods
- Shelter guests and volunteers, particularly from Seabury Academy, conducted several Oread Neighborhood and nearby downtown clean-up tours
- Maintained working security agreements with churches neighboring Lawrence Community Shelter -- First Christian Church, First United Methodist Church, Plymouth Congregational Church, and Trinity Episcopal Church
- Public education/speaking at DeSoto HS Social Studies Class; KLWN Jeremy Taylor Show; Muslim Student Assn.; School of Social Welfare Matchmakers; League of Women Voters panel on Homelessness at Lawrence Library; Free State HS class; KU Law School Class; Downtown Lawrence, Inc. Board meeting; KLWN talk show; Johnson County Community College class; Sunset Hills Elementary School; Presbyterian Manor Breakfast; Noon Sertoma Club; Baker Univ. Sleep Out; United Way talks to D.A. office staff, Hallmark departments, and Kennedy Elementary School; KU Center for Community Outreach; and West Side Presbyterian Church.

Lawrence
Community
Shelter (LCS)

Annual
Activities
Report
2010

Lawrence Community Shelter, Inc. (LCS)

ANNUAL ACTIVITIES REPORT - 2010

ONGOING PROGRAMS

Case Management -- Intake and assessment, goal setting, and progress meetings, basis for management of all program involvement

Housing

On-site emergency night shelter for 53 families and adults in warm weather, 76 in cold weather, and up to 136 in freezing weather (91 usual maximum), housing applications, referrals and collaborations with local landlords, Lawrence Douglas County Housing Authority, The Salvation Army, and Topeka Rescue Mission

Employment

Back-to-Work — job preparation, job search, job oversight, permanent and temporary employment assistance; Good Dog! Biscuits and Treats entrepreneurial jobs program — on-the-job training for production, marketing, and distribution skills. Collaborations with Work Force Center and employment agencies

Benefits, ID, Legal

Identification replacement, food stamp, disability, Medicaid and other applications, Kansas Legal Services, DMV, Social Security office, SRS

Intervention – Substance Abuse and Mental Illness

Alcohol and drug counseling, transportation to detox and rehab programs in Topeka, Johnson County, and Kansas City, AA meetings; referrals and collaborations with DCCCA, RADAC, Valeo, and Johnson County Adult Detox Unit, Bert Nash Community Mental Health Center, Lawrence Memorial Hospital, and others

Drop-In Center/Daytime Services - breakfast, laundry, mail, telephone, storage, art therapy, chiropractor, health screenings and education, refuge from extreme weather

Night Services - sleeping spaces for 53 to 110+ families and adults depending on the season and temperature, dinner, storage, showers, substance abuse intervention, counseling

TWELVE MONTH SUCCESSES – 34,607 units of service delivered to the homeless

Housing -- staff helped with applications, landlord/tenant relations, fees, searches

- 54 people moved into permanent housing
- 30 applied to Lawrence Douglas County Housing Authority

Employment -- staff helped with job coaching, entrepreneurial projects, state employment guidance

- 27 people started permanent jobs

Benefits -- staff helped obtain ID, birth certificates, licenses, SRS and SS applications

- 82 individuals applied for ID, driver's license, and other documentation
- 31 applied for disability

Intervention -- staff helped with mental and physical illness episodes, substance abuse detox and rehab

- 21 individuals entered substance abuse detox or rehab programs
- 27 others went to the emergency room or were hospitalized for physical illness
- 42 people went to mental health assessment or treatment
- 401 received prescription assistance

DEMOGRAPHIC PROFILE

- ❖ 419 intakes for new guests in 2010 into case management programs
- ❖ 667 individuals signed into day and night programs combined
- ❖ Family Program served 50 families with 67 adults and 83 children
- ❖ 71% male; 29% female
- ❖ 13% under 19 years of age; 67% between 20 and 50 years; 20% over 50 years of age
- ❖ 71% white; 15% African-American; 8% Native-American; 6% Other
- ❖ 48% with mental illness; 43% with substance abuse; 65% with a disability
- ❖ 70% from Lawrence/Douglas County

GOALS ACHIEVED

- Hired new Development Director for Lawrence Community Shelter grant writing, donor relations, and public communications
- Development of The Dog House at 412 East 9th as a retail outlet for Good Dog! Biscuits and Treats (the employment project for Lawrence Community Shelter guests) and eight other sellers of dog related products
- Increased Back-to-Work job preparation program with success in strengthening personal skills
- Enlarged meals program for more than 75 people five mornings a week and 110 +/- on evenings with freezing weather
- Daily living services (laundry, mail, storage, phone) provided to more than 50 people daily
- 200+/- volunteers for the day and night shelters
- Continued funding support received from wide Lawrence community

COLLABORATIONS

Coalition for Homeless Concerns, Community Commission on Homelessness, 30+ faith groups, LINK, Community Cooperation Committee, Seabury Academy, KU Community Outreach Office, "Change of Heart" street newspaper, United Way of Douglas County, United Way Roger Hill Volunteer Center, The Salvation Army, ECKAN, Willow Domestic Violence Center, First Step House, Interfaith Initiative, Bert Nash Community Mental Health Center, DCCCA, Douglas County Health Department, Cottonwood/Job Link, Health Care Access, Douglas County Jail Reentry Program, Leo Center/Heartland Clinic, and other providers

GOING FORWARD

- Continue major relocation capital campaign
- Finalize search for new shelter building
- Increase marketing and distribution of Good Dog! Biscuits and Treats
- Hire full time staff for Good Dog! Biscuits and Treats
- Develop new job training program with Department of Labor

Interested in Volunteering? Report a Problem? Make a Donation? Learn more about LCS?

CONTACT: Loring Henderson, Director

Lawrence Community Shelter, Inc. (LCS)

214 West 10th Street

Lawrence, KS 66044

785-832-8864 (day) 785-832-0040 (night) 785-832-1053 (fax)

www.lawrenceshelter.org

director@lawrenceshelter.org

24/7 Emergency Shelter – Purpose

The 24/7 Emergency Shelter funding is an essential service provided by private and public sources. The City funding is the key source of funding that fills in the hours of operation to ensure a 24/7 place for homeless individuals and families. The conditions of the this grant were to

- (a) operate the 24/7 Emergency Shelter to approximately 53 individuals and provide over 19,000 services, plus case management and other programs to assist individuals to get out of homelessness;

Outcome – 419 new intakes

- (b) complete intakes on new individuals;

Outcome – 52,347 units of service (31,408 bed nights; 20,939 other daily living services)

- (c) maintain and add to 24/7 programs so that unmet needs are answered

Outcome – New program added – First Step Job Pre-Selection Counseling Program

How Funds Were Spent

Case managers/monitors salaries portions	\$30,000
Job Counselor salary portion	15,000
Direct assistance – food, medical, transportation, ID	<u>4,000</u>
Total expenses	<u>\$49,000</u>

Substance Abuse Intervention and Collaboration Program

The Special Alcohol Funds were to be used to achieve the following program objectives:

Process Outcomes

- (a) obtain admission for 4 individuals into detox, rehab, or psychiatric care each month
outcome – averaged 5.25 individuals each month
- (b) continue outreach efforts from DCCCA, RADAC, and Bert Nash Community Mental Health Center
outcome – constant exchanges between LCS case managers and staff of DCCCA, RADAC, and Bert Nash for clients
- (c) add new case manager or substance abuse counselor for Intervention and Collaboration Program
outcome – due to revenue limitations this new position was not added in 2010

Behavioral Outcomes

- (a) enter 10 or more individuals into case management each month
outcome – averaged 34.92 per month new individuals into case management each month
- (b) place 6 individuals coming from detox, rehab or psychiatric care into a job over the year and maintain a follow-up schedule to sustain the employment
**outcome – 8 individuals coming from detox, rehab, or psychiatric care were placed into jobs and follow-up;
3 sustained employment**

Impact Outcomes

- (a) 4 individuals through their commitment to case management, employment and/or recovery practices will improve their life skills to the point of holding a job, being a reliable tenant, and/or remaining in recovery for 12 months.
outcome – 5 individuals successfully held a job, a tenancy, and/or remained in recovery for 12 or more months
- (b) Identify community support to help establish a detox and/or rehab facility in City/County
outcome – these discussions have been discontinued for the time being by relevant agencies

How Funds Were Spent

Case managers salaries portions	\$13,000
Monitors salaries portions	13,000
Local travel, supplies	<u>1,000</u>
Total expenses	<u>\$27,000</u>