

MINUTES
Lawrence-Douglas County Health Board
January 24, 2011

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, January 24, 2011. Chair Gerald Pees called the meeting to order at 5:32 pm.

CONSENT AGENDA

Shirley Martin-Smith moved that the Consent Agenda consisting of the Health Board Minutes of December 20, 2010 and the December 2010 monthly Financial Reports be approved. David Ambler provided the second and the motion passed.

DIRECTOR'S REPORT

1. Dan Partridge stated the evaluation of new employee orientation scheduled to be presented by Charlie Bryan, Community Health Planner, will be deferred to the February 2011 meeting.
2. Dan Partridge reported that he, Dr. Gerald Pees, Health Board Chair, and Lisa Horn, Communications Coordinator, attended the Douglas County Legislative Delegation pre-session hearings on Wednesday, January 5, 2011. Dan stated they discussed the importance of opposing any repeal of the smoking ban, support of the establishment of a School of Public Health at Kansas University, support of the Affordable Care Act and to support the change in the maintenance of effort formula for the State Formula grant from a dollar-for-dollar reduction to a proportional reduction. All the legislators expressed a willingness to do so. Dan stated after the hearings, he forwarded information regarding the State Formula grant funding and House Bill 2040 to Representative Tom Sloan.
3. Dan Partridge reported the 2011 State Formula grant is being reduced by \$44,311 due to the reduction in local maintenance of effort. Under current law if local tax revenues

allotted to a local health department for a fiscal year fall below the level of local tax revenues allotted to the local health department for the preceding fiscal year, the amount of state financial assistance under this act shall be reduced by a dollar amount equal to the dollar amount of the reduction in local tax revenue for that fiscal year. The local tax revenue available in 2010 was \$1,620,164 and in 2011 it was \$1,575,853, which is a difference of \$44,311.

4. Dan Partridge presented the Board with a 2010-2011 flu vaccination campaign summary. Dan reported in 2007-2008, the Health Department gave 4,125 doses of influenza vaccine. As of January 18, 2011, the Health Department gave 2,312 influenza doses. Dan stated the Health Department had its first drive-thru clinic on October 16, 2010, which was free to the general public. Health Department nurses vaccinate all residents from October through March as part of our Juvenile Detention Center contract. Dan stated the Health Department offers influenza vaccine to vulnerable populations e.g. Lawrence Interdenominational Nutrition Kitchen (L.I.N.K.) at no cost. Dan stated over the past three to four years, the Health Department has phased out elderly community living and employer-based influenza clinics as they were labor intensive and local providers have entered the market. Dan stated the Health Department will continue to offer influenza vaccine to all clients accessing our clinic services and we may partner with the Lawrence-Douglas County Fire Department to provide additional drive-thru clinics.
5. Dan Partridge updated the Board on the Governor's recommended budget. The budget appears to call for level funding for most of our grants probably due to their reliance on federal funds. Governor Sam Brownback's budget proposes eliminating the Local Environmental Protection Program (LEPP). If this were to happen, the Health Department would lose \$36,022 in state funding. Dan stated we would either make up this shortfall by raising fees for licensing and inspections dramatically or allocate additional local tax funds to the program. Richard Ziesenis, Director of Environmental Health, and Dan Partridge will be working with community stakeholders to develop a recommendation for the Board. Dan also reported the Governor is proposing to increase the employer's fee for the Kansas Public Employees Retirement System (KPERS) and estimate this would increase the Health Department's cost by approximately \$15,000.

NEW BUSINESS

Authorize Initiating a Request to the Kansas Health Policy Authority (KHPA) to Increase the Amount of Matching Funds Available for the Healthy Families Douglas County Program

Dan Partridge reviewed a draft letter to the Kansas Health Policy Authority (KHPA) from the Douglas County Board of County Commissioners written on behalf of the Lawrence-Douglas County Health Department and the Healthy Families Douglas County program requesting additional matching funds in the amount of \$40,000. Approval of this request would allow the Lawrence-Douglas County Health Department to increase one nurse case manager's full-time equivalent from .66 to .80 and add office support staff for Healthy Families Douglas County. Increasing the number of families served by the Healthy Families Douglas County program will help us meet our goal of improving child health outcomes and reducing child abuse. Maley Wilkins made a motion to authorize initiating this request to the Kansas Health Policy Authority to increase the amount of matching funds in the amount of \$40,000 for the Healthy Families Douglas County program. Shirley Martin-Smith provided the second and the motion passed.

Strategic Planning Preparation

Dan Partridge provided the Board with an update on how the Community Health Assessment data compiled by the Kansas Health Institute (KHI) could be used to create a Community Health Plan to identify community health issues and strategies to address those issues. He also explained how this data would relate to the strategic planning process. Dan reported that the contract with KHI states they will have the Community Health Assessment data to him by the end of January. The Community Health Improvement Partnership (CHIP) program will work with the Health Department to develop a Community Health Plan. To apply for accreditation, the Health Department must have a Strategic Plan in place with measurable outcomes. Internally, the Health Department needs to have a performance management system in place to monitor and report measureable data. The Affordable Care Act also creates a new expectation for public health departments to receive information from health care providers via a health information exchange and to analyze this data to improve health outcomes. Dan asked the Board to start thinking about how the Health Department should conduct a Strategic Plan process.

Executive Session to Discuss Annual Evaluation of the Director

At 6:33 pm, Shirley Martin-Smith made a motion to adjourn into Executive Session for fifteen minutes for the purpose of the Director's annual evaluation. Maley Wilkins provided the second and the motion passed.

At 6:48 pm, Shirley Martin-Smith made a motion to continue the Executive Session for an additional fifteen minutes. David Ambler provided the second and the motion passed.

At 7:05 pm, Shirley Martin-Smith made a motion to adjourn the Executive Session. David Ambler provided the second and the motion passed.

Other New Business

1. The Board signed a Letter of Recognition for Karen Flanders congratulating her on five years of service.

ADJOURNMENT

The Board meeting was adjourned at 7:06 pm by consensus of the Board.

Respectfully submitted,

Dan Partridge,
Secretary

Present:	David Ambler
	Paul Liechti
	Gerald Pees
	Shirley Martin-Smith
	Maley Wilkins
Ex Officio:	Dan Partridge
Other:	Karrey Britt
	Jennie Henault
	Colleen Hill
	Lisa Horn
	Charlotte Marthaler