

# Memorandum

City of Lawrence

Fire Medical

**TO: David Corliss, City Manager**

**CC: Diane Stoddard, Assistant City Manager**  
**Jonathan Douglass, Assistant to the City Manager**

**FROM: Mark Bradford, Fire Chief**

**Date: December 21, 2010**

**RE: Protective Clothing Purchase**

This memo is in response to Commissioner Chestnut's request for information related to protective clothing.

The request for purchase through a sole source will complete a full cycle of protective clothing replacement based on our last department selection process. We have already contacted various manufacturers to start a new evaluation and purchasing cycle.

The Health and Safety program team will review all the manufactures and those that pass the initial criteria will be asked to supply sets of protective clothing for field wear testing and functionality. Finally we will do an administrative review looking at cost, long term company reliability, and the ability to deliver.

We will be working with finance on establishing a multi-year bid for the selected protective clothing which we have not done previously. This process starts in January and I expect it to take approximately six to nine months to complete all phases with the field testing portion taking the longest time.

Please let me know if you need anything else regarding this matter.