



# City of Lawrence

## Temporary Use of Public Right-of-Way Application and Permit

Please allow up to 14 days for the processing of this application.

### APPLICANT INFORMATION

|                                       |                                  |   |              |   |                              |                            |  |
|---------------------------------------|----------------------------------|---|--------------|---|------------------------------|----------------------------|--|
| Contact Person:<br>Sarah Jane Russell |                                  | E-Mail Address:<br>sarahjanerussell@sunflower.com |              | Business Name:<br>GaDuGi Safe Center<br>Inc |                              | 24-Hour Phone:<br>842-2001 |  |
| Mailing Address                       | Street:<br>2518 Ridge Court #202 | City:<br>Lawrence                                 | State:<br>Ks | Zip:<br>66044                               | Alternate Phone:<br>843-8985 |                            |  |

### LIST DATE(S) OF REQUESTED USE OF RIGHT-OF-WAY BELOW

|                       |                       |                     |  |                  |
|-----------------------|-----------------------|---------------------|--|------------------|
| Date:<br>10.2.10      | From Time:<br>7:45 am | To Time:<br>8:05 am | Location of Use:<br>Louisiana Street from Broken Arrow Park entrance to 31 <sup>st</sup> street intersection |                  |
| Date:                 | From Time:            | To Time:            | Location of Use:   |                  |
| Date:                 | From Time:            | To Time:            | Location of Use:   |                  |
| Date:                 | From Time:            | To Time:            | Location of Use:   |                  |
| Date:                 | From Time:            | To Time:            | Location of Use:   |                  |
| Date:                 | From Time:            | To Time:            | Location of Use:   |                  |
| Date:                 | From Time:            | To Time:            | Location of Use:   |                  |
| Or From Date to Date: |                       | From Time:          | To Time:   | Location of Use: |

Is applicant the owner of the adjoining property? ☐ Yes ☒ No (If no, attach the owner's written permission)

Describe the use of this right-of-way (attach/include a sketch or site plan of the utilized right-of-way):  
 Start for a 1/2 Marathon, closing Louisiana street from the park entrance through the 31<sup>st</sup> street intersection.  
 The section of Louisiana from the park to the intersection to be closed for approximately 20 minutes for runners to start the race.  
 The intersection of 31<sup>st</sup> and Louisiana will be monitored by a DGSO officer (per Sheriff McGovern) and closed for only approximately 5 minutes as runners go through.

**METER BAGS AND NO PARKING SIGNS**

Do you need meter bags or no parking signs? ☐ Yes ☒ No If yes, how many (1 sign per 30 feet)?

Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time.

Is this project being undertaken on behalf of the City of Lawrence? ☐ Yes ☒ No

If yes to above, who is your main contact person with the City on this project?

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein. All documents required by the City Code have been submitted with this application, along with a sketch or site plan of the utilized right-of-way. All fees paid for the processing of this application are not prorated or refundable in the event the permit is not issued for any reason.

PLEASE INCLUDE: ☒ \$10.00 Fee

☒ Certificate of general liability insurance in the amount of \$500,000 with the City of Lawrence listed as a certificate holder

☒ Sketch or site plan of the utilized right-of-way

☐ MUTCD compliant traffic control plan if the activity will impact pedestrian or vehicular traffic in any way

☐ Written permission of adjacent property owner(s) if applicant is not owner

☐ Copy of KDOT permit if applicable

Sarah Jane Crum, E.D.

PERSON COMPLETING APPLICATION

Sarah Jane Crum

APPLICANT'S SIGNATURE

7.22.10

TODAY'S DATE

**OFFICE USE ONLY**

Application Received Date:

7/22/10

Insurance Certificate Submitted or on File?

☒ Yes ☐ No

Payment Received?

☒ Yes ☐ No

City of Lawrence

**USE OF THE PUBLIC RIGHT-OF-WAY  
PERMIT****(To be completed by the City)**

Applicant:

**DATE(S) APPROVED FOR THE USE OF THE RIGHT-OF-WAY**

|                       |            |          |                  |
|-----------------------|------------|----------|------------------|
| Date:                 | From Time: | To Time: | Location of Use: |
| Date:                 | From Time: | To Time: | Location of Use: |
| Date:                 | From Time: | To Time: | Location of Use: |
| Date:                 | From Time: | To Time: | Location of Use: |
| Date:                 | From Time: | To Time: | Location of Use: |
| Date:                 | From Time: | To Time: | Location of Use: |
| Date:                 | From Time: | To Time: | Location of Use: |
| Or From Date to Date: | From Time: | To Time: | Location of Use: |

Special Conditions:

1. Applicant will notify the City when any use of the right-of-way is complete.
2. Applicant will restore the right-of-way to City specifications.
3. Applicant will maintain all necessary MUTCD compliant traffic control devices throughout the project.
4. Applicant will meet conditions of KDOT permit, if applicable.

\_\_\_\_\_  
City Manager or Designee\_\_\_\_\_  
Date

**THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.**

**THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.**

