



City of Lawrence

Maria  
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lib.ks.us

# Temporary Use of Public Right-of-Way Application and Permit

Please allow up to 14 days for the processing of this application.

## APPLICANT INFORMATION

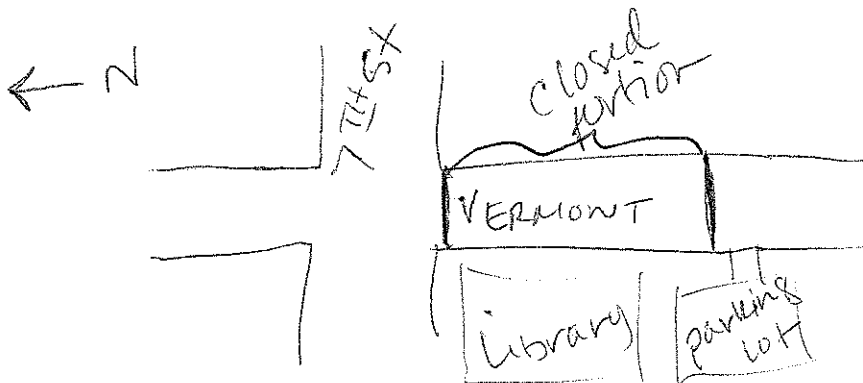
Contact Person: Bruce Flanders		E-Mail Address: bflanders@lawrence.lib.ks.us		Business Name: Lawrence Public Library		24-Hour Phone: 785-843-3833 x 123	
Mailing Address	Street: 707 Vermont St	City: Lawrence	State: KS	Zip: 66044	Alternate Phone: 785-842-9214		

## LIST DATE(S) OF REQUESTED USE OF RIGHT-OF-WAY BELOW

Date: 8/5/10	From Time: 5 pm	To Time: 9 pm	Location of Use: Vermont St from 7 <sup>th</sup> St. south to parking lot	
Date:	From Time:	To Time:	Location of Use:	
Date:	From Time:	To Time:	Location of Use:	
Date:	From Time:	To Time:	Location of Use:	
Date:	From Time:	To Time:	Location of Use:	
Date:	From Time:	To Time:	Location of Use:	
Date:	From Time:	To Time:	Location of Use:	
Or From Date to Date:		From Time:	To Time:	Location of Use:

Is applicant the owner of the adjoining property? ☐ Yes ☒ No (If no, attach the owner's written permission)

Describe the use of this right-of-way (attach/include a sketch or site plan of the utilized right-of-way):  
Lawrence Public Library Last Splash Bash celebration and wrap-up of 2010 summer reading programs--street will be used for a concert by local band Truckstop Honeymoon.



## METER BAGS AND NO PARKING SIGNS

Do you need meter bags or no parking signs? ☒ Yes ☐ No If yes, how many (1 sign per 30 feet)? 21 bags  
Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time.

Is this project being undertaken on behalf of the City of Lawrence? ☐ Yes ☒ No

If yes to above, who is your main contact person with the City on this project?

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein. All documents required by the City Code have been submitted with this application, along with a sketch or site plan of the utilized right-of-way. All fees paid for the processing of this application are not prorated or refundable in the event the permit is not issued for any reason.

- PLEASE INCLUDE:**
- ☐ \$10.00 Fee
  - ☒ Certificate of general liability insurance in the amount of \$500,000 with the City of Lawrence listed as a certificate holder
  - ☒ Sketch or site plan of the utilized right-of-way
  - ☐ MUTCD compliant traffic control plan if the activity will impact pedestrian or vehicular traffic in any way
  - ☒ Written permission of adjacent property owner(s) if applicant is not owner
  - ☐ Copy of KDOT permit if applicable

Bruce Flanders  
PERSON COMPLETING APPLICATION

  
APPLICANT'S SIGNATURE

7-15-10  
TODAY'S DATE

**OFFICE USE ONLY**

Application Received Date:

Insurance Certificate Submitted or on File?

☐ Yes ☐ No

Payment Received?

☐ Yes ☐ No