



# City of Lawrence

## Temporary Use of Public Right-of-Way Application and Permit

Please allow up to 14 days for the processing of this application.

### APPLICANT INFORMATION

Contact Person: Jane Pennington		E-Mail Address: director@downtownlawrence.com		Business Name: 785-842-3883		24-Hour Phone: 785-766-5061	
Mailing Address	Street: 900 Massachusetts	City: Lawrence		State: KS	Zip: 66044	Alternate Phone:	

### LIST DATE(S) OF REQUESTED USE OF RIGHT-OF-WAY BELOW

Date: 8/20/2010	From Time: 3:00 pm	To Time: 11:00 pm	Location of Use: Various locations as per attached diagram
Date: 8/21/2010	From Time: 12:00 p.m.	To Time: 11:00 p.m.	Location of Use: Various locations as per attached diagram
Date:	From Time:	To Time:	Location of Use:
Date:	From Time:	To Time:	Location of Use:
Date:	From Time:	To Time:	Location of Use:
Date:	From Time:	To Time:	Location of Use:
Date:	From Time:	To Time:	Location of Use:
Or From Date to Date:	From Time:	To Time:	Location of Use:

Is applicant the owner of the adjoining property? ☐ Yes ☒ No (If no, attach the owner's written permission)

Describe the use of this right-of-way (attach/include a sketch or site plan of the utilized right-of-way):  
The Lawrence Busker Festival is a two-day event that takes place in various parts of Downtown Lawrence. Performing artists will be scheduled throughout the day at three primary locations: 10<sup>th</sup> & Mass in front of the Masonic Temple, 9<sup>th</sup> & Mass in front of US Bank and 8<sup>th</sup> Street between Mass and New Hampshire. The attached diagram outlines the locations and times

### METER BAGS AND NO PARKING SIGNS

Do you need meter bags or no parking signs? ☒ Yes ☐ No If yes, how many (1 sign per 30 feet)? 10  
Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time.

Is this project being undertaken on behalf of the City of Lawrence? ☐ Yes ☒ No

If yes to above, who is your main contact person with the City on this project?

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein. All documents required by the City Code have been submitted with this application, along with a sketch or site plan of the utilized right-of-way. All fees paid for the processing of this application are not prorated or refundable in the event the permit is not issued for any reason.

- PLEASE INCLUDE:**
- ☒ \$10.00 Fee
  - ☒ Certificate of general liability insurance in the amount of \$500,000 with the City of Lawrence listed as a certificate holder
  - ☒ Sketch or site plan of the utilized right-of-way
  - ☐ MUTCD compliant traffic control plan if the activity will impact pedestrian or vehicular traffic in any way
  - ☒ Written permission of adjacent property owner(s) if applicant is not owner
  - ☐ Copy of KDOT permit if applicable

JANE PENNINGTON

PERSON COMPLETING APPLICATION

[Signature]

APPLICANT'S SIGNATURE

7/13/10

TODAY'S DATE

**OFFICE USE ONLY**

Application Received Date:

Insurance Certificate Submitted or on File?

☐ Yes ☐ No

Payment Received?

☐ Yes ☐ No