

**LAWRENCE MEMORIAL HOSPITAL
BOARD OF TRUSTEE MEETING MINUTES
May 19, 2010**

Present:	Joe Flannery	Gene Meyer	Jane Maskus
	Judy Keller	Karen Shumate	Kathy Clausing-Willis
	Chuck Heath	Simon Scholtz	Janice Early-Weas
	Verdell Taylor	Deborah Thompson	Scott Solcher, MD
	Donna Osness	Dana Hale	Andy Ramirez
	Allen Belot	Sheryle D'Amico	
	Dan Lambert	Jeff Novorr	
	Greg Schnose, MD	Sherri Vaughn, MD	
Absent:	Sheryle Jacobs (excused)		

Other present: Karrey Britt, Journal-World Reporter, Reaumur Donnally and Allyson Leland, Volunteer Services

Call to Order

The meeting was called to order by Joe Flannery, Chairperson.

Approval of Agenda

The Agenda was presented for review and approval.

MOTION: made by Chuck Heath, seconded by
Dan Lambert to approve the Agenda as presented.
Motion carried.

Consent Agenda

- a. Approval of April 21, 2010 Board of Trustee Minutes
- b. Finance Committee Minutes – April, 2010 Financials
- c. Planning Committee Report
- d. Facilities Committee Minutes

MOTION: made by Donna Osness, seconded by
Judy Keller to approve the Consent Agenda.
Motion carried.

LMH Auxiliary Annual Report

Reaumur Donnally, President of the LMH Auxiliary, reviewed last year's activities and new services showing volunteer services contributed 60,253 hours of service to LMH, an FTE equivalent of 28.97 and a salary equivalent of \$1,033,937. The Board expressed their appreciation to the Auxiliary for their dedicated services to LMH.

Medical Executive Committee Recommendations

Dr. Solcher reviewed the recommendation for Board approval.

MEDICAL STAFF – NEW APPOINTMENTS:

John Goza, MD – (Active-Admitting, General Surgery) Initial appointment period to extend from 5/19/10 through 6/30/11.

ALLIED HEALTH PROFESSIONAL and LMH EMPLOYEE – New Appointments:

Tanya Hinderliter, Dental Assistant – (Sponsor: Dr. Kelli Henderson) Initial appointment period to extend from 5/19/10 through 6/30/11.

Judith Lemke, Dental Assistant – (Sponsor: Dr. Kelli Henderson) Initial appointment period to extend from 5/19/10 through 6/30/11.

Vicky Luse, ARNP – (Sponsors: Drs. Dreiling and Schwartz/Anticoagulation Clinic) Initial appointment period to extend from 5/19/10 through 6/30/11.

CONCLUSION OF PROVISIONAL THROUGH FPPE:

Christopher Scott Roberts, CRNA

Stephanie Suber, DO

PRIVILEGE AND/OR STATUS CHANGES AND RESIGNATIONS:

Danine Branson, ARNP – (AHP; sponsors: Drs. Ebeling and Fritz) – Resignation and withdrawal of sponsorship.

Shaun Davis, RN and Gail Kendall, RN – (AHP; sponsor: Cardiovascular Consultants) – Resignation and withdrawal of sponsorship.

Ervin Eaker, MD – (Active Admitting Staff, Gastroenterology/Internal Medicine Department) – Addition of “Banding and Sclerosing of Esophageal Varices”.

Cynthia Mast, PA and Randal Williams, PA – (AHP; sponsor: Pediatric and Adolescent Medicine) – Resignation and withdrawal of sponsorship.

Andrea Moskaw, Dental Assistant – (AHP; sponsor: Dr. Gaus) – Resignation and withdrawal of sponsorship.

Susan Ward, ARNP – (LMH Employee; Emergency Medicine Dept.) – Resignation and withdrawal of sponsorship.

MOTION: made by Allen Belot, seconded by
Judy Keller to approve the Medical Executive
Committee’s recommendations as presented.
Motion carried.

CEO Comments

- * The hospital recruiting continues. Dr. Burns, Hospitalist, has resigned and his replacement will be Traci Cueves, MD starting September 1.
- * The LMH Employee Campaign continues and will end on Friday. There are several categories to select for contribution. There are usually 60-70% of associates that get involved.
- * JCAHO is here this week for their unannounced tri-annual visit. The first statement heard was “Never seen a cleaner hospital.”

Strategic Plan

Gene Meyer commented on the Growth & Innovation section and seeing improvement in the out-migration of patients

Old Business

- a. Eudora Building Project Status – Gene Meyer reported that the bids have been received from four of the five companies and were reviewed by the Facilities Committee. The bids will now be reviewed for accuracy and completeness. Want to break ground and have building enclosed before winter with timeframe of 250-260 days.
- b. Internal Medicine Group Meeting – Gene Meyer, Joe Flannery & Judy Keller met with the Internal Medicine groups on April 28. They discussed the challenges their groups face with recruitment, lower reimbursements and relationship with the Hospitalists. LMH offered help with recruitment and a meeting will be scheduled to include Internal Medicine physicians and the Hospitalists as to how they can work together. A questionnaire will be sent to all Internal Medicine physicians to get their feedback.
- c. SANE Report – Dana Hale updated the Board on SANE progress. In 2009 LMH had 69 cases with 5 adult transfers and 2010 to-date 18 cases have reported with no transfers. LMH has 16 SANE nurses trained with 8 taking call. Jessie Fazel has been assigned the position of coordinator for SANE activities and oversees scheduling, education and orientation. The Assistant DA has completed educational sessions on preparing nurses for courtroom procedures. The new Secure Digital Forensic Imaging System has arrived and a room on 3-North has been designated for exams. It has been made very homey and comfortable away from the emergency room setting.

New Business

- a. **Long Range Financial Plan Proposal** – Simon Scholtz reviewed the selection of the consulting firm of LarsonAllen, LLP to develop a long-range financial plan. The initial projection and interactive model will be \$25,000 plus expenses with annual update and support \$5,000 per year. Completion date is set for August, 2010.
- b. **HIMSS Stage 6 Designation Recognition Letter & The Seven Stages of EMR Adoption Article** - A letter has been received from HIMSS Analytics congratulating Lawrence Memorial Hospital in reaching Stage 6 of the Electronic Medical Record (EMR).

Executive Session

MOTION: made by Chuck Heath, seconded by Judy Keller that the Board of Trustees recess to Executive Session for consultation with hospital attorney which would be deemed privileged in the attorney-client relationship, to include the CEO, COO, CFO, VP/Medical Affairs and Chief of Staff. The open meeting to resume in this room at 11:30 a.m.
Motion carried.

MOTION: made by Joe Flannery, seconded by Chuck Heath,
to extend the Executive Session to 11:40 a.m. Motion carried.

MOTION: made by Joe Flannery, seconded by Chuck Heath,
to extend the Executive Session to 11:50 a.m. Motion carried.

MOTION: made and seconded to leave Executive Session.
Motion carried.

The open meeting convened at 11:55am.

MOTION: made by Allen Belot, seconded by Verdell Taylor
to direct the hospital attorney to amend the CEO's employment
agreement consistent with the Trustees instructions, to include a
2.5% increase in the base compensation effective May 19, 2010,
and authorize the Chair and hospital's attorney to communicate
the trustee's evaluation of the CEO's performance and new contract
to the CEO. The motion carried.

Adjournment

There being no further business, the meeting adjourned.

Respectfully submitted,

Verdell Taylor
Secretary