

MINUTES
Lawrence-Douglas County Health Board
March 22, 2010

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, March 22, 2010. Chair Alan Cowles called the meeting to order at 5:30 pm.

RECOGNITION OF RETIRING HEALTH BOARD MEMBERS

Dan Partridge presented a certificate and a plaque to retiring Board members Alan Cowles and Karen Shumate in appreciation for their 3 years of service on the Health Board.

RECEIVE 2009 ANNUAL REPORT

Lisa Horn, Communications Coordinator, distributed and reviewed the 2009 Annual Report.

CONSENT AGENDA

Gerald Pees moved that the Consent Agenda consisting of the Health Board Minutes of February 15, 2010, and the February 2010 monthly Financial Reports be approved. Shirley Martin-Smith provided the second and the motion passed.

UNFINISHED BUSINESS

City-County Joint Resolution

Dan Partridge presented the Board with the amended Joint Resolution number 1957 that amends the number of appointed Board members from five to eight and makes other miscellaneous changes. Douglas County will appoint three voting members and the City of Lawrence will appoint three voting members. The City and County will jointly appoint one voting member. The Chancellor of the University of Kansas will appoint one *ex-officio*

member, without voting powers. Dan Partridge stated that the city has appointed Maley Wilkins and the County has appointed Ray Davis and Amy Biel. The Chancellor at the University of Kansas has appointed Carol Seager. The city will appoint one more member.

DIRECTOR'S REPORT

1. Jennie Henault, Director of Administrative Services, provided the Board with an update on the Health Department's professional and general liability insurance, workers compensation, auto and property coverage as well as a bond for the Health Officer. After discussion, Jennie stated that applications have been submitted to two different brokers in order to obtain quotes for both Directors and Officers and Employment Practices Liability insurance. This process could take two to three weeks. Once quotes are received this information will be brought back to the Board.

NEW BUSINESS

Election of Officers

Gerald Pees was nominated as Chair on a motion by Karen Shumate. Alan Cowles provided the second and the motion passed. Shirley Martin-Smith was nominated as Vice-Chair and Paul Liehti was nominated as Treasurer on a motion by Gerald Pees. Karen Shumate provided the second and the motion passed.

Approval to purchase network server

Jennie Henault, Director of Administrative Services, presented a diagram of the current network servers and the proposed network servers. Jennie provided the Board with an overview of the server problems experienced in the past. Jennie noted the Health Department does not have an adequate support plan on our equipment nor do we have a "spare" or backup plan for this major component of our network. Jennie proposed the Board approve the purchase of a new active domain controller server with the current server being used as a backup. Jennie presented three quotes as required by the Health Department's purchasing procedures. The Health Department recommended purchase of the Dell server which includes a three-year mission critical four-hour response time, including technical support, parts and/or replacement, 24 hours a day, 7 days a week. Alan

Cowles made a motion to purchase a new active domain controller server. Gerald Pees provided the second and the motion passed.

Executive Session - Kay Kent Excellence In Public Health Service Award and the Director's Annual Evaluation

At 6:04 pm, Alan Cowles made a motion to adjourn into Executive Session for the purpose of discussing personnel matters until 6:45 pm.

At 6:45 pm, Gerald Pees made a motion to continue the Executive Session for an additional forty-five minutes. Shirley Martin-Smith provided the second and the motion passed.

At 7:25 pm, Gerald Pees made a motion to adjourn the Executive Session. Shirley Martin-Smith provided the second and the motion passed.

Other New Business

1. The next scheduled Health Board meeting will be held on April 19, 2010.

ADJOURNMENT

The Board meeting was adjourned at 7:26 pm on a motion by Paul Liechti and a second by Gerald Pees.

Respectfully submitted,

Dan Partridge,
Secretary

Present:	Alan Cowles
	Paul Liechti
	Gerald Pees
	Shirley Martin-Smith
	Karen Shumate
Ex Officio:	Dan Partridge
Other:	Jennie Henault
	Colleen Hill
	Lisa Horn
	Charlotte Marthaler