

MINUTES
Lawrence-Douglas County Health Board
January 25, 2010

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, January 25, 2010. Chair Alan Cowles called the meeting to order at 5:35 pm.

CONSENT AGENDA

Alan Cowles moved that the Health Board revise the Minutes of December 21, 2009, to read on the second page under "Director's Report," number 2, the first sentence, that the word "affect" be changed to "effect" and on the third page under "Executive Session" adding "for the purpose of discussing a personnel matter" to the end of the first sentence. Gerald Pees moved that the Health Board approve the revisions of the Minutes of December 21, 2009. Shirley Martin-Smith provided the second and the motion passed.

Gerald Pees moved that the December 21, 2009 monthly Financial Report be approved. Shirley Martin-Smith provided the second and the motion passed.

UNFINISHED BUSINESS

Board Composition

Dan Partridge provided background information on the Health Board's composition. In 1969 the Lawrence-Douglas County Board of Health was reorganized to form an independent board for the Bert Nash Mental Health Center and reduced the size of the Health Board from 10 to 5 members. Shirley Martin-Smith stated that expanding the Board would provide for broader community representation and aid in advancing the goals of the department. Dan Partridge stated that a larger Board would aid the Health Department in revising our strategic plan aimed at improving the health of the community. Dan Partridge reviewed the Kansas Health Institute (KHI) report and the determinants of health that need our attention, particularly in the areas of education and business. Dan Partridge also stated

in order to stagger the appointments so that appointments are made each year, the Health Department should request the initial term for a newly appointed city appointee be four years and for the county appointee two years. After discussion, Shirley Martin-Smith moved that the Health Board request that the City and County Commissions amend the 1986 Joint Resolution in order to expand the size of the Health Board from 5 to 7 members for the purpose of adding more knowledge and experience to the Board and should the expansion be approved that newly appointed Board members should be appointed on or before March 9, 2010 so they might attend the March 15, 2010 Board meeting. Paul Liehti provided the second and the motion passed 3-2 with Karen Shumate and Gerald Pees opposing.

Dan Partridge stated that the terms of two current Board members, Alan Cowles and Karen Shumate, expire in March 2010 and requests for re-appointment should be made if re-appointment is desired. Alan Cowles expressed to the Board a willingness to be considered for reappointment by the City. Karen Shumate stated she would not seek a second term.

DIRECTOR'S REPORT

1. Dan Partridge updated the Board on H1N1 influenza clinic operations and provided data showing the percent of population vaccinated in each county as of December 19, 2009. A second chart was also discussed showing the number of H1N1 vaccinations given in Douglas County each week.

Charlotte Marthaler, Director of Policy and Planning, updated the Board on feedback received from two listening sessions held with staff and community partners convened to learn what worked best and least well with our H1N1 influenza campaign. Major themes of the comments included: community locations were perceived to be more engaging with the community allowing for more space for parking and crowd control. However, they were resource intensive and difficult to sustain over long periods of time. In-house clinics were less stressful for staff, provided more privacy for clients and were easier to manage, but were limited by parking and space for crowd control and the need to avoid normal business hours.

Alan Cowles complimented the Health Department staff on the enormous effort it had put into the H1N1 campaign and thanked the staff for its dedication and personal effort.

2. Dan Partridge updated the Board on a proposal to bring Bridges Out of Poverty training to Douglas County with assistance from the Douglas County Community Foundation. Dan will update the Board when more information is known.
3. Dan Partridge reported the Health Department is working with the Kansas Department of Health and Environment (KDHE) regarding our collaboration in an accreditation preparedness pilot. Dan Partridge and Charlotte Marthaler will attend the opening session of the Kansas Accreditation Pilot Project in Topeka, KS on January 26, 2010.
4. Dan Partridge reviewed the proposed calendar of Health Board meeting dates for 2010. Dan also reviewed the obligations and duties of the Board and the months these items are due.
5. Dan Partridge asked for an indication of the Board's interest in inviting Jane Stevens of the Lawrence Journal World to attend the February Health Board meeting. Jane would be asked to present on *HealthCommons*, which is a new website to be launched in mid February by the Lawrence Journal World, that will focus on health. Board consensus was to extend the invitation.

NEW BUSINESS

1. Dan Partridge reviewed the year end net income balance spreadsheet requesting that the Board approve the transfer of \$120,000 into the Board Designated Fund which would allow us to reach our goal of a 3 month reserve. Dan Partridge also requested the Board transfer \$36,100 to the Funded Depreciation to bring the balance up to \$150,000 to cover future equipment replacement. After discussion, Karen Shumate made a motion to approve the transfer of \$120,000 into the Board Designated Fund and transfer of \$36,100 to the Funded Depreciation. Gerald Pees provided the second and the motion passed.

Alan Cowles made a motion to increase the 2010 budget for continuing education from \$11,777 to \$20,000. Gerald Pees provided the second and the motion passed.

2. Dan Partridge reviewed the 4th quarter Performance Scorecard. Dan will be working with staff on making adjustments to the 2010 scorecard.

Other New Business

1. Gerald Pees made a motion to approve the 2010 Board calendar as proposed. Shirley Martin-Smith provided the second and the motion passed.
2. The next scheduled Health Board meeting will be held on Monday, February 15, 2009.

ADJOURNMENT

The Board meeting was adjourned at 7:18 pm on a motion by Gerald Pees and a second by Shirley Martin-Smith.

Respectfully submitted,

Dan Partridge,
Secretary

Present: Alan Cowles
 Paul Liechti
 Gerald Pees
 Shirley Martin-Smith
 Karen Shumate
Ex Officio: Dan Partridge
Other: Karrey Britt
 Jennie Henault
 Colleen Hill
 Lisa Horn
 Charlotte Marthaler