

# Memorandum

## City of Lawrence

### Planning and Development Services

**TO: David L. Corliss, Lawrence City Manager**

**FROM: Bart Rudolph, L-DC MPO Transportation Planner**

**CC: Scott McCullough, Planning and Development Services Director**  
**Todd Girdler, L-DC MPO Senior Transportation Planner**  
**Eric Struckhoff, Bicycle Advisory Committee Chair**

**DATE: 1/21/10**

**RE: Lawrence - Douglas County Bicycle Advisory Committee**  
**Resolution No. 6874**

#### **I. Description**

The Lawrence City Commission, as part of the consent agenda, approved the amended bylaws of the Lawrence - Douglas County Bicycle Advisory Committee (BAC) on December 8, 2009. The bylaws were later adopted by the Board of County Commissioners of Douglas County, Kansas on December 16, 2009. Resolution No. 6874 repeals Resolution No. 5763, which originally created the Lawrence Bicycle Advisory Committee, and outlines the membership and responsibilities of the BAC as stated in the recently approved bylaws. The resolution also formally changes the name from the Lawrence Bicycle Advisory Committee to the Lawrence - Douglas County Bicycle Advisory Committee.

The new bylaws and Resolution No. 6874 increase the size of the Committee to nine (9) members. The membership will include representatives from the following:

- Lawrence (4) – Appointed by the Mayor
- Douglas County (2) – Appointed by the Chair of the Douglas County Commission
- Baldwin City (1) - Appointed by the Mayor
- Eudora (1) - Appointed by the Mayor
- Lecompton (1) - Appointed by the Mayor

All appointments will also need to have consent from the respective governing body.

The responsibilities of the BAC outlined in the original Resolution remain in Resolution No. 6874 and the responsibilities added include:

- Making recommendations towards the development of a bicycle safety education program
- Developing a Bicycle Work Plan and annual report
- Reviewing, updating, and overseeing the distribution of the Bikeway System Map
- Coordinating bicycle related activities with the City, County, school districts, universities, and local bicycle clubs
- Making bicycle related recommendations to the Lawrence – Douglas County Metropolitan Planning Organization

## II. **History**

November 21, 1995 - Resolution No. 5763 originally created the Lawrence Bicycle Advisory Committee

October 14, 2003 – The Lawrence City Commission approved amending the bylaws to become a joint City/County advisory committee. (No formal Resolution was adopted)

November 17, 2003 – The Board of County Commissioners of Douglas County approved the joint City/County bylaws to establish the Lawrence-Douglas County Bicycle Advisory Committee.

December 8, 2009 – The Lawrence City Commission approved amending the Bylaws to increase the number of representatives from Douglas County, Baldwin City, Eudora, and Lecompton.

December 16, 2009 – The Board of County Commissioners of Douglas County approved the Bylaws to increase the number of representatives from Douglas County, Baldwin City, Eudora, and Lecompton.

## III. **Action Request.**

Approve Resolution No. 6874, establishing the Lawrence-Douglas County Bicycle Advisory Committee and repealing Resolution No. 5763.