

MINUTES
Lawrence-Douglas County Health Board
August 17, 2009

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, August 17, 2009. Chair Alan Cowles called the meeting to order at 5:30 pm.

CONSENT AGENDA

Gerald Pees moved that the Consent Agenda consisting of the Health Board Minutes of July 20, 2009, and the July 2009 monthly Financial Reports be approved. Shirley Martin-Smith provided the second and the motion passed.

UNFINISHED BUSINESS

Strategic Plan Development

Dan Partridge reviewed with the Board current progress made with implementation of the 2007 Strategic Plan. The Plan focused on building and enhancing relationships with policymakers, staff and the community. Dan proposed that the Health Department's updated Strategic Plan continue the focus on relationships and incorporate specific objectives related to accreditation, quality improvement, community health planning, and health education. The Board gave approval and directed agency staff to work on updating the Strategic Plan.

DIRECTOR'S REPORT

1. Dan Partridge updated the Board on the Health Department's planning and response efforts related to H1N1 influenza. The current strategy put forth by the Centers for Disease Control and Prevention (CDC) and Kansas Department of Health and Environment (KDHE) is to identify and recruit multiple providers to administer the

H1N1 vaccine when it becomes available later this fall. In addition the focus for local health departments is to vaccinate individuals in priority groups defined as individuals who are most at risk for complications from the infection. The Health Department is working with representatives from four community sectors - schools, universities, businesses, and government – to develop plans for vaccinating individuals in the priority groups. The expected timeframe to begin H1N1 vaccinations is mid-October.

Dan Partridge reported that local health departments are anticipating financial support from the federal government. Negotiations between local health departments and KDHE for funds are underway.

2. Dan Partridge reported that the CDC encourages all providers of seasonal influenza vaccine to begin administering the vaccine as soon as it becomes available. The Health Department plans to hold one community flu clinic in Lawrence on September 12, 2009; we are still in the process of identifying sites in Baldwin City and Eudora. Our objective is to complete administration of seasonal flu vaccine before we begin administering H1N1 vaccine.
3. Dan Partridge stated that the Health Department received visits from Senator Sam Brownback on Monday, August 10, 2009, and Congressman Dennis Moore on Monday, August 17, 2009. During these visits, Dan emphasized the significance of population-based prevention services and the importance of getting individuals to change behaviors that will lead to improved health. Senator Brownback and Congressman Moore and their staff viewed The American Public Health Association's video, *Healthiest Nation in One Generation*.
4. The Health Department's Public Health Emergency (PHE) program was evaluated July 20, 2009, by a trained regional coordinator. The Technical Assistance Review (TAR) assesses local health department capacity to receive and deploy the Strategic National Stockpile (SNS) by reviewing plans and related documents. The Health Department received a score of 82 where 65 is the current passing standard.
5. Dan Partridge announced that Kim Ens, Preparedness Coordinator, was recently recognized with the *Preparedness Partner Award*. The award is presented by the Douglas County Emergency Management Board in recognition of an agency, business, facility, or individual that demonstrates initiative and leadership with local response agencies.

6. Dan Partridge stated he presented the 2008 Annual Report to the Baldwin City Commission on August 3, 2009.
7. Dan Partridge provided the Board with results from the 2009 Quality of Work Life Survey. This anonymous survey is comprised of 22 questions and evaluates the organization from an employee's point of view and measures concepts shown to be important to workers at the Health Department.
8. The Community Health Facility, which is supported by sales tax revenues, will be 10 years old this fall. Dan Partridge indicated he is working with Bert Nash and Visiting Nurses Association to organize an Open House.

NEW BUSINESS

Grant Contracts

Dan Partridge presented the Board with three contracts from KDHE. The first was for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) for up to \$195,738. This reflects about a \$6,600 increase over last year's contract based on a projected increase in caseload to 1,600 for the grant period October 1, 2009, through September 30, 2010. The second contract presented was for Public Health Emergency Preparedness and Response in the amount of \$91,582 for the grant period August 10, 2009, through August 9, 2010; the amount reflects a 2% reduction. The final contract in the amount of \$9,833 is a new grant for STD Control Programs Disease Intervention and Prevention Services. Dan Partridge stated this grant is associated with the addition of a Disease Intervention Specialist from KDHE who is sharing office space at the Health Department. Shirley Martin-Smith made a motion approving the Health Board Chair to sign the contracts as presented. Gerald Pees provided the second and the motion passed.

Other New Business

1. Chair Alan Cowles noted that the Kansas Attorney General website offered information about the Open Meetings Act including a section on Frequently Asked Questions.

2. The Board discussed the Health Department's policy for handling mail. This policy was reviewed by the County Attorney. After discussion, the Board decided it is up to the Director to implement any changes in the current policy for mail handling.
3. The next regularly scheduled Health Board meeting will be Monday, September 21, 2009.

ADJOURNMENT

The Board meeting was adjourned at 6:52 pm on a motion by Gerald Pees and a second by Paul Liechti.

Respectfully submitted,

Dan Partridge,
Secretary

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| Present: | Alan Cowles Paul Liechti Shirley Martin-Smith Gerald Pees |
| Ex Officio: | Dan Partridge |
| Other: | Karrey Britt Kathy Colson Jennie Henault Lisa Horn Charlotte Marthaler |