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**LEE HECHT
HARRISON**



THE WORLD COMPANY®

Mock Interviews and Resume Reviews

Get a little **one-on-one** time with local HR professionals willing to go through some **practice interview questions** and take a **look at YOUR resume** and cover letter. Be sure to set aside time to get individualized advice to help you land your next job.

**FOR MORE INFORMATION
including workshop times and
exhibitors go to:**

www.communitycareerconnection.com

Pinnacle Career Institute is located on the south side of the shopping center behind Perkins on 23rd Street.

Brochure printed by the
Lawrence Chamber of Commerce.

Community Career Connection



Friday, October 23, 2009

10:00 AM to 2:00 PM

Event held at
Pinnacle Career Institute
1601 W.23rd Street, Suite 200
Lawrence, KS 66044

Limited childcare available for up to age 6.
Call Success by 6 for details. (785) 842-8719.



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Career Workshops

NETWORKING: A JOB SEARCH STRATEGY:

Career experts estimate that **most job openings are not advertised** or announced, but filled through word-of-mouth or networking. Yet, most job seekers fail to fully utilize networking as a tool to find a new job. Lee Hecht Harrison's employment experts will help you learn **key components of a successful networking strategy**.

MORE THAN AN INTERVIEW: Strategies, tips, and tools to **prepare for tough questions** and how to's for professionally presenting your skills and experience. Presented by Mary McKenzie, SPHR, Human Resources Director at Douglas County Bank and Peter Steimle, Sedona Staffing.

MORE THAN A RESUME: Utilize proven techniques to get your resume and cover letter **noticed by employers**, including formatting and content guidance. Presented by Kari Heide, PHR, Human Resources Consultant with Career Advantage.

CAREER SHIFTS AND CHANGES: Learn how to research and determine career options, fully use your skills and experience, and **adapt your career path in the competitive job market**. Presented by Carol D. Rau, PHR, Owner of Career Advantage.

CAREER FAIR

Friday, October 23, 2009

10:00 AM to 2:00 PM

Employment openings vary by company.

Exhibitors scheduled to attend:

- Adecco
- Allen Press
- Amarr
- Berry Plastics
- Capitol Federal
- Community Living Opportunities
- CSL Plasma
- Del Monte
- Douglas County Bank
- Douglas County Visiting Nurses
- Express Employment Professionals
- Fed Ex Ground
- Golf Course Superintendents Association of America
- H&R Block
- Lawrence Diploma Completion Center
- Lawrence Journal-World
- Lawrence Memorial Hospital
- Lawrence Workforce Center
- Manpower
- Massage Envy
- Prescription Solutions
- Sedona Staffing
- Student Financial Aid Services
- Sunflower Broadband
- Trinity In Home Care
- University of Kansas
- US Army

Panel Discussions

HEAR FROM THE EXPERTS: Learn what employers really look for in the interview. **HR Managers** from major companies will **share their expectations** on what makes up a good interview. Find out **why some people get hired and others don't**.

YOUR PERSONAL LIFE—NOT AS PERSONAL AS YOU THINK: In this competitive job market, **potential employers** are requiring drug screens, background and credit checks, and **searching for you on the internet**. They are reviewing Facebook and other social networking sites to find out more about you. Once you get the job, be aware that employers are more aggressive with checking on employees through random drug and alcohol screens and access to your computer and e-mails in order to monitor company employee use of their property. Our experts will help you understand what companies can legally find out about you. **Learn how to avoid potentially career limiting mistakes!**

SUCCESSFUL SALARY STRATEGIES: Want to optimize the most salary available while maintaining the job offer? Not sure how the "employer" views the salary negotiation process? Come to this informative session to find out **how to make your best case for the most salary available** when finalizing the job offer. Presented by actual HR managers who have the inside scoop!