

**MINUTES**  
**Lawrence-Douglas County Health Board**  
**May 18, 2009**

**CALL TO ORDER**

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, May 18, 2009. Treasurer Gerald Pees called the meeting to order at 5:35 pm.

**CONSENT AGENDA**

Gerald Pees moved that the Consent Agenda consisting of the Health Board Minutes of April 20, 2009, and the April 2009 monthly Financial Reports be approved. Shirley Martin-Smith provided the second and the motion passed.

**LIVE WELL LAWRENCE INITIATIVE – MARILYN HULL**

Marilyn Hull, Program Officer, and Chip Blaser, Executive Director, of the Douglas County Community Foundation presented the Board with a brief summary of the Live Well Lawrence initiative. The mission of Live Well Lawrence is to create a sustainable system for improving nutrition and increasing physical activity across our community. Marilyn Hull reviewed the community strategies to help implement this program. The Live Well Lawrence initiative is being funded through grant dollars. She also stated that Dan Partridge serves on the Steering Committee for this initiative.

**FOOD SERVICE INSPECTION PROCEDURES – ANDREW STULL**

Richard Ziesenis, Director of Environmental Health, stated that the Lawrence-Douglas County Health Department has been doing food service inspections for Douglas County for one year now. Richard stated that originally the contract for food service inspection was with the Kansas Department of Health and Environment (KDHE), but then transferred to the Kansas Department of Agriculture (KDA) in September 2008. Andrew Stull, Environmental Health Specialist, stated he is one of two food service inspectors for the

Health Department. Andrew reviewed the procedures for inspections, violations and complaints. Andrew stated all food service inspections are unannounced. The Health Department has completed 875 total food service inspections since May 1, 2008. This total includes follow-up visits, complaints etc., and approximately 600 of the total inspected were routine inspections. Andrew said the inspectors try to teach safe food practices to operators during their inspections.

### **UNFINISHED BUSINESS**

#### **2010 Budget update**

Dan Partridge provided the Board with an update on the 2010 budget. Dan stated the City and the County asked the Health Department to submit level funding, but to also discuss a budget with a 5% reduction. Craig Weinaug, County Administrator, is recommending moving forward with a 5% budget reduction. This reduction would reduce the amount of state grant support. The City has not given their recommendation to the Health Department yet. Dan reported that health insurance costs are going up by 9.25%, which will impact the budget. There was discussion regarding reaching out for more state and federal dollars in the future.

### **DIRECTOR'S REPORT**

1. Dan Partridge provided the Board with a Status Report on H1N1 Influenza A to demonstrate the activity at the Health Department from April 24<sup>th</sup> to May 18, 2009. Although there have been no confirmed cases of H1N1 in Douglas County, Dan reported to the Board what the Health Department is doing to stay on top of this issue.
2. Dan Partridge stated the Health Department is installing a flat panel monitor in the first floor lobby area that will be a continuous feed showing Health Department information on all programs and services. This project will help us be in compliance with the findings from the recent national Women, Infants and Children's Special Supplemental Nutrition Program (WIC) site visit.
3. Dan Partridge reported that in response to staffing reductions, effective Monday, June 1, 2009, the Health Department will begin locking the doors and logging off the phones

for the second floor reception area from noon to 1:00 pm daily. The first floor clinic doors will remain open and the receptionist will answer the phones for the department.

4. Dan Partridge provided the Board with information regarding Leadership Lawrence and expressed his interest in submitting an application to participate. After discussion, Gerald Pees made a motion to have Dan Partridge submit his application to Leadership Lawrence. Paul Liechti provided the second and the motion passed.

### **NEW BUSINESS**

#### **Flexible Spending Account**

Dan Partridge requested that the Health Department establish a new banking account to process our flexible spending/Section 125 transactions. Annual elections deducted from employee paychecks will be deposited to this account. Alan Cowles made a motion to approve establishing a new flexible spending banking account. Paul Liechti provided the second and the motion passed.

#### **New and Useful**

Alan Cowles stated the Center for Disease Control and Prevention (CDC) has reported the number of tuberculosis cases have declined over the past year compared to the number of cases ten to twelve years ago.

### **Other New Business**

1. The next regularly scheduled Health Board meeting will be Monday, June 15, 2009.

### **ADJOURNMENT**

The Board meeting was adjourned at 7:05 pm on a motion by Shirley Martin-Smith and a second by Gerald Pees.

Respectfully submitted,

Dan Partridge,  
Secretary

Present:	Alan Cowles
	Paul Liechti
	Shirley Martin-Smith
	Gerald Pees
Ex Officio:	Dan Partridge
Other:	Chip Blaser
	Karrey Britt
	Jennie Henault
	Colleen Hill
	Marilyn Hull
	Charlotte Marthaler
	Andrew Stull
	Richard Ziesenis