

# Memorandum

## City of Lawrence

### Planning & Development Services

**TO:** David L. Corliss, City Manager

**FROM:** Sheila M. Stogsdill, Assistant Director

**CC:** Scott McCullough, Director  
Diane Stoddard, Assistant City Manager  
Cynthia Boecker, Assistant City Manager  
Loring Henderson, LCS Director

**Date:** March 30, 2009

**RE:** Annual Report for SUP-01-02-07: Lawrence Community Shelter at 944 Kentucky/214 W. 10<sup>th</sup> Street

Loring Henderson, Director of the Lawrence Community Shelter, has provided the attached annual report as required by the conditions of the Special Use Permit for the shelter. On April 17, 2008, the City Commission required submittal of an annual report to the Planning Office within the first calendar quarter of each year for the next three years. The report was required to include a log of police calls (with type of call noted), a log of guests who obtain jobs and housing, numbers of guests who utilize the day and nighttime services, and an update on the on-going commitment to communicate with the surrounding neighborhood and to address concerns of neighbors.

Report (Attachments 1 – 4) delivered March 27, 2008 includes the following:

Attachment 1: 105 police calls; 45 ambulance/health calls [both reduced from 2007]  
Attachment 2: Jobs/Housing Assistance (monthly/annual tally)  
Attachment 3: Daytime/Nighttime guests (annual/daily totals)  
Attachment 4: Summary of outreach efforts with surrounding neighbors and property owners

Please forward to the City Commissioners or advise if you want this scheduled as an agenda item.