

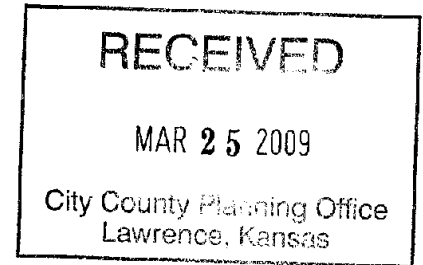


214 W 10th
Lawrence, KS 66044

PHONE: (785) 832-8864
FAX: (785) 832-1053
www.lawrenceshelter.org

March 25, 2009

Scott McCullough, Director
Planning and Development Services
Lawrence Douglas County
Metropolitan Planning Office
Sixth and Massachusetts Streets
P. O. Box 708
Lawrence, KS 66044



Hand Delivered

Dear Scott:

With reference to Sheila Stogsdill's letter of April 18, 2007, this is to submit the annual report required as a condition of the Special Use Permit approved by the City Commission on April 17, 2007 for the Lawrence Community Shelter.

As attachments to this letter, you will find the requested

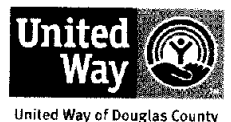
- Log of police and ER calls (as agreed after last year's report, the attached log does not include detail; even with names blacked out, the detail could break the confidentiality of the individual involved)
- Log of LCS guests who obtained jobs and housing
- Numbers of guests who utilized the day and nighttime services
- Update on the on-going communication with the surrounding neighborhood and

Very truly yours,

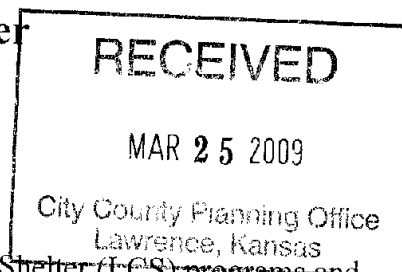
Loring Henderson
Director

Enclosures -- 5 report copies for Mayor and City Commissioners
1 copy for City Manager
1 copy for Planning and Development Services Department

Mission Statement: The mission of the Lawrence Community Shelter is to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness.



2008 Annual SUP Report to the City of Lawrence Lawrence Community Shelter



Summary

2008 was a year of strengthening the Lawrence Community Shelter (LCS) programs and planning for future growth. The shelter

- received a \$1,000 Arts Commission grant to continue and enhance its art therapy project.
- was awarded a six-year grant from the National Catholic Campaign for Human Development at \$35,000 per year for a potential of \$210,000 to grow the Good Dog! Biscuits and Treats into an independent business employing current and formerly homeless individuals
- established a new relationship with the Baker University School of Nursing to begin a health screening and education project at the Lawrence Community Shelter
- received a \$7,000 grant from the Order of Malta to purchase and install a security camera system
- began its first year as a new agency funded by United Way of Douglas County
- increased participation in the Back-to-Work job coaching project (JobLink/Cottonwood model) from 20 individuals to 44. In 2007, 40% started work and in 2008, 64% started work. In 2007, Back-to-Work employment led to housing for 35% of the program participants. In 2008, Back-to-Work led to housing for 25% of the participants.
- held major fundraisers in June 2008 hosted by Mark and Mary Jane Mangino and in November hosted by Marianna Beach
- managed youth and adult volunteer programs for night shelter, evening dinner project, neighborhood clean-ups (with LCS guests), material collections, and special group projects for more than 125 individual volunteers

As described in the accompanying annual report, LCS provided 27,755 services to 632 separate individuals 2008 and completed 309 intakes for new guests. Services include case management through the shelter's four program areas (jobs, housing, benefits, intervention), plus shelter, meals, prescriptions, transportation, and other forms of assistance related to an individual's case.

Attachment 1

2008 Police Call Logs separated by type

Police calls --105 calls

Ambulance/health calls -- 45 calls

Reduction in calls from 2007

Police – 28% reduction from 145 calls to 105

Ambulance/health – 25% reduction from 60 to 45

<u>Police Calls</u>	<u>Month</u>	<u>Ambulance Calls</u>
4	January	5
6	February	5
6	March	10
13	April	5
8	May	2
13	June	3
6	July	1
18	August	5
12	September	3
6	October	3
4	November	1
<u>9</u>	December	<u>2</u>
105		45

Attachment 2

Log of LCS guests who obtained jobs and housing --

1 LCS summary sheet attached with monthly and annual totals

1 United Way Service Data demographics summary sheet

Lawrence Community Shelter - Monthly Statistics Report

Case Manager/Outreach Worker Name Sally BawHatt Period Covered 1.1.08 Date 12.31.08

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year
# new intakes	32	25	26	22	29	28	30	27	22	20	22	21	309
Housing													
# to permanent housing	5	2	4	2	2	4	3	3	5	4	3	0	37
# applied to LDCHA	6	10	6	6	12	6	6	4	10	11	7	4	88
# approved/waiting housing	8	4	4	0	0	0	2	5	4	4	6	1	38
Employment													
# to permanent jobs	4	6	3	4	4	6	3	3	0	6	5	2	46
# to temporary jobs	0	0	0	0	0	0	0	0	2	0	0	0	21
Benefits													
# applied for ID, license, etc	9	7	7	6	9	6	8	12	10	8	6	6	94
# applied for disability	4	3	2	3	4	2	3	4	3	4	2	2	36
Intervention													
# to detox	3	3	2	4	7	6	3	3	3	4	4	4	46
# to rehab/treatment	2	2	2	2	0	0	1	1	1	1	1	1	14
# hospitalized or ER	6	8	8	7	7	7	3	3	6	5	5	4	69
# to mental health treatment	4	2	7	6	5	5	6	4	6	2	6	4	57

(Please provide the time frame utilized by your agency)		1/1 to 12/31 2005	1/1 to 12/31 2006	1/1 to 12/31 2007	2008	2009
STATISTIC		3 Years Ago	2 Years Ago	Last Year	Current	Proposed
1. Unduplicated Number of Persons Served by Geographical Area (show as a number)						
a. Lawrence		328	382	402	425	450
b. Baldwin		15%	15%	75%		
c. Eudora		34	40	42	56	60
d. Lecompton						
e. Outside Douglas County		118	140	147	151	140
f. Geographical Area Not Provided						
g. TOTAL		480	562	591	632	650
2. Total Unduplicated Persons Served by Category (show as % of total above)						
a. Male		74	71	72	73	75
b. Female		26	29	28	27	25
c. Children (define age range) under 10		1	1	1	1	1
d. Youth (define age range) 10 to 19		3	3	4	4	4
e. Adult (define age range) 20 to 59		93	94	93	91	91
f. Seniors (define age range) 60 plus		3	2	2	4	4
3. Total Units of Service Delivered *		20,609	22,728	25,612	27,755	28,500

*Describe the unit of measurement (question 3 above) you use to quantify services delivered:

Services delivered are measured by (1) tracking on the HMIS of intakes and instances of direct assistance, i.e., prescription assistance, rental application fees, transportation assistance, identification fees, and (2) sign-in sheets at the day and night shelters for daily living services, i.e., laundry, telephone, storage, meetings attended, meals served, and bed nights. The unit of measurement is the delivery of a specific service.

Attachment 3

Numbers of guests who utilized the day and nighttime programs in 2008
27,755 units of service provided in 2008

* Day time Drop-In Center and Case Management Services –

632 separate individuals; more than 50 persons a day

Drop-In Center –	laundry
	telephone
	breakfast five mornings a week
	storage
	refuge from extreme weather
	AA
	art therapy
	mail
	health education, screenings
Case Management –	employment
	housing
	benefits
	intervention

* Night time sleeping space – evening meal
showers
storage
counseling

31 persons per night; often 14-15 persons turned away nightly

Attachment 4

Update on the ongoing communication with the surrounding neighborhood, addressing the concerns of neighbors and the general public -- 2008 and first quarter of 2009

- Participated in two annual public meetings and issued semi-annual and annual (attached) activities reports to the public as stated in the Good Neighbor Agreement
- Co-hosted annual block party with Oread Neighborhood Association
- Hosted pro and con focus groups including a representative of Downtown Lawrence, Inc., District Attorney Branson, and other business and neighborhood participants
- General meeting with membership of East Lawrence Neighborhood Association
- General meeting with membership of Brook Creek Neighborhood Association
- Meetings with Lawrence Association of Neighborhoods
- Published reports from the Shelter in the Oread Neighborhood Association newsletter (sample attached)
- Shelter guests and volunteers, particularly from Seabury Academy, conducted several neighborhood clean-up tours
- Maintained working security agreements with churches neighboring Lawrence Community Shelter -- First Christian Church, First United Methodist Church, Plymouth Congregational Church, and Trinity Episcopal Church
- Public education/speaking at First Presbyterian Church, DeSoto High School, Community Cooperation Committee panel at Dole Institute, Breakfast Optimists, Order of Malta, Kiwanis (LCC), PEO, Muslim Student Association, several KU student groups, Plymouth Congregational Church, Emmanuel Lutheran Church, University Women's Club, Coalition for Homeless Concerns panel at Lawrence Public Library, Leadership Lawrence, New Generations, neighborhood chili event, Downtown Clergy, Family Promise Clergy Breakfast

Lawrence
Community
Shelter (LCS)

Annual
Activities
Report
2008

Lawrence Community Shelter, Inc. (LCS)

ANNUAL ACTIVITIES REPORT - 2008

ONGOING PROGRAMS

Case Management -- Intake and assessment, goal setting, and progress meetings, basis for management of all program involvement

Housing

On-site emergency night shelter for 31 adults, housing applications, referrals and Collaborations with landlords, Lawrence Douglas County Housing Authority, The Salvation Army, and Topeka Rescue Mission, housing applications

Employment

Back-to-Work — job coaching, job search, job oversight, permanent and temporary Good Dog! Biscuits and Treats entrepreneurial jobs program – on-the-job training for production, marketing, and distribution skills
Collaborations with Work Force Center and employment agencies

Benefits, ID, Legal

Identification replacement, food stamp, disability, Medicaid and other applications, Kansas Legal Services, DMV, Social Security office, SRS

Intervention – Substance Abuse and Mental Illness

Alcohol and drug counseling, transportation to detox and rehab programs in Topeka, Johnson County, and Kansas City, AA meeting onsite; referrals and collaborations with DCCCA, RADAC, Valeo, and Johnson County Adult Detox Unit, Bert Nash Community Mental Health Center, Lawrence Memorial Hospital, and others

Drop-In Center/Daytime Services - breakfast, laundry, mail, telephone, storage, art therapy, chiropractor, health screenings and education, refuge from extreme weather

Night Services - sleeping spaces for 31 adults, dinner, storage, showers, substance abuse intervention, counseling

TWELVE MONTHS SUCCESSES – 27,755 units of service delivered to the homeless

Housing -- staff helped with applications, landlord/tenant relations, fees, searches

- 37 people moved into housing
- 38 others approved for Housing Authority waiting list
- 88 applied to Lawrence Douglas County Housing Authority

Employment -- staff helped with job coaching, entrepreneurial projects, state employment guidance

- 46 people started permanent jobs
- 21 individuals into temporary jobs

Benefits -- staff helped obtain ID, birth certificates, licenses, SRS and SS applications

- 94 individuals applied for ID, driver's license, and other documentation
- 36 applied for disability

Intervention -- staff helped with mental and physical illness episodes, substance abuse detox and rehab

- 60 individuals entered substance abuse detox or rehab programs
- 69 others went to the emergency room or were hospitalized for physical illness
- 57 people went to mental health assessment or treatment

DEMOGRAPHIC PROFILE

- ❖ 309 intakes for new guests in 2008 into case management programs
- ❖ 632 separate individuals signed into day and night programs combined
- ❖ 69% male; 31% female
- ❖ 5% under 19 years of age; 74% between 20 and 50 years; 21% over 50 years of age
- ❖ 42% disabled; 39% with mental illness; 55% with substance abuse
- ❖ 76% from Lawrence/Douglas County

GOALS ACHIEVED

- Recipient of major multi-year Implementation Grant from National Catholic Campaign for Human Development for Joseph Project to develop Good Dog! Biscuits and Treats jobs program into a fledgling business
- Increased Back-to-Work job coaching program
- Breakfast served to more than 50 people five mornings a week and 35 evening meals every night
- Daily living services (laundry, mail, storage, phone) provided to more than 50 people daily
- 100+ volunteers for the day and night shelters
- Continued funding support received from wide Lawrence community

COLLABORATIONS

Community Commission on Homelessness	30+ faith groups and LINK
Community Cooperation Committee	Seabury Academy
Coalition for Homeless Concerns	KU Community Outreach Office
"Change of Heart" street newspaper	United Way of Douglas County
Roger Hill Volunteer Center	
The Salvation Army, ECKAN, WTCS, First Step House, Interfaith Initiative, Bert Nash	
Community Mental Health Center, DCCCA, Douglas County Health Department,	
Cottonwood/Job Link, Health Care Access, and multiple other providers	

GOING FORWARD

- Board committees continue to search for Emergency Shelter relocation site
- Design new or renovated shelter
- Begin major relocation capital campaign
- Increase marketing and distribution of Good Dog! Gourmet Biscuits and Treats
- Participate in development of Transitional and Permanent Supportive housing for people experiencing homelessness in Lawrence/Douglas County
- Add health screening and education programs in collaboration with nursing schools for LCS guests

Interested in Volunteering? Report a Problem? Make a Donation? Learn more about LCS?

CONTACT: Loring Henderson, Director
Lawrence Community Shelter, Inc. (LCS)
214 West 10th Street
Lawrence, KS 66044

785-832-8864 (day) 785-832-0040 (night) 785-832-1053 (fax)
www.lawrenceshelter.org director@lawrenceshelter.org



VOLUNTEERING AT LAWRENCE COMMUNITY SHELTER

“...a path to a positive future.”

Your help is needed

Rewarding opportunities

Flexible times

Serving the community

- . Days or evenings at the shelter**
- . Preparing a meal for the evening shelter
 - . Data entry and filing**
 - . Public education campaign**
 - . Fundraisers and events****
- . Driving guests to appointments**
- . Listening and spending time with guests**
- . Assist the Joseph Project jobs program**
- . Organize collection drives of needed items**
- . Special neighborhood work projects**

www.lawrenceshelter.org

832-8864

214 West 10th



Back to Work Program

LAWRENCE COMMUNITY SHELTER, INC. (LCS)

A JOB REFERRAL, JOB SEARCH, JOB COACHING PROGRAM FOR PEOPLE
IN LCS CASE MANAGEMENT DESIGNED TO ENHANCE YOUR TALENTS
AND TO BUILD ON THE FOUNDATION YOU HAVE ALREADY ESTABLISHED.

Q — AM I READY FOR THE RESPONSIBILITY OF EMPLOYMENT?

A — IF SO, CONTACT ANY CASE MANAGER

Q — WHAT HAPPENS?

A — IF YOU MEET THE REQUIREMENTS,

YOU WILL BE REFERRED TO

THE EMPLOYMENT COUNSELOR/JOB COACH



WELCOME TO GOOD DOG! NEWS

THANK YOU FOR YOUR PATRONAGE AND INTEREST IN GOOD DOG! BISCUITS & TREATS

With a 2006 grant from the Catholic Campaign for Human Development (CCHD), the Lawrence Community Shelter developed a business plan for an entrepreneurial project called The Joseph Project. **Good Dog! Biscuits & Treats** is the first small business developed with this grant. Shelter guests plan, mix, bake, package, and distribute several varieties of gourmet dog biscuits and treats each week at the Downtown Lawrence Farmer's Market, Topeka Farmer's Market, area churches and businesses, The Community Mercantile, Pawsh Wash Pet Store, Lawrence Humane Society, Pet World, Kring's Interiors, and HyVee on Clinton Parkway. The number of outlets is expanding each month.

Two days each week the team mixes and bakes the six **Good Dog! Biscuits & Treats** recipes. On a third day, they package the products and prepare for the up-coming week's sales. It is your patronage that keeps these yummy treats available and helps **Good Dog!** participants build their job skills and acquire marketable business knowledge. The **Good Dog!** team appreciates your interest and support.

Good Dog! Biscuits & Treats

4 oz. , 8 oz., & 1 pound packages
ALL NATURAL FORMULAS AVAILABLE

BACON & SAGE
CHEESE ROLLOVERS
CHEESE BURGER
PEANUT BUTTER & HONEY
VARIETY PACKS
TRAINING TREATS

&
DOG-GONE GOOD DOG! POPS

WHAT'S THE NEW SCOOP IN GOOD DOG! BISCUITS & TREATS

DOGGIE GIFT BAGS
&
KITTY GIFT BAGS

ORDER NOW AT

GOOD DOG! BISCUITS & TREATS

(785) 832-8864

An employment program of the Lawrence Community Shelter



Lawrence Community Shelter Activities Report 2007

The following are excerpts from the 2007 report:

Goals Achieved

- Recognition as a new agency for United Way of Douglas County
- Good Neighbor Agreement signed by many neighbors as a document with ongoing review.
- Breakfast served to nearly 50 people five mornings a week.
- Daily living services (laundry, mail, storage, phone) provided to nearly 50 people each day
- 31 sleeping spaces provided every night of the year
- 100+ volunteers for the day and night shelter.

Going Forward

- Board committees to continue search for Emergency Shelter relocation site and to conduct a capital campaign
- Further development of Tour the Work Force project to enhance use of the state Work Force Center resources
- Increase marketing and distribution of Good Dog! Gourmet Biscuits and Treats and related pet products.
- Continue to increase participation in the Good Neighbor Agreement
- Promote development of Transitional and Permanent Supportive housing for people experiencing homelessness
- Expansion of Good Dog! Gourmet Biscuits and Treats entrepreneurial employment project.

Interested in volunteering? Want to report a problem? Make a donation? Learn about LCS programs?

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Lawrence Community Shelter (LCS)
214 West 10th Street
Lawrence, KS 66044
785-832-8864 (day) 785-832-0040 (night)
www.lawrenceshelter.org

TAX INCREMENT
FINANCING

HOLY WEEK at Central United Methodist Church



March 16	Palm Sunday Worship	Traditional	10:45am
		Contemporary	5:30pm
March 19	Movie: <i>The Passion of the Christ</i>		6:00pm
March 20	Maundy Thursday Meal		6:00pm
March 21	Good Friday Service		7:00pm
March 22	Fellowship Breakfast Easter Egg Hunt		10:00am
			11:00am
March 23	Easter Sunday Worship	Traditional	10:45am
		Contemporary	5:30pm



Central United Methodist Church
1501 Massachusetts St. Lawrence, KS 66044
785.843.7066 www.centralumclawrence.org

TherapyWorks Lawrence ½ Marathon and 5k
Sunday, April 20th

Once again, the Oread neighborhood will host a water station for this important community event. Lots of volunteers are needed to make this event a success. Contact ONA at 842-5440 if you'd like to lend a hand. Special thanks go out to Devon Kim. She did a fantastic job as Oread's water station captain last year and she's volunteered to do it again in 2008!

For more information about the race you can go to:
www.lawrencehalfmarathon.com

The Knitting Teach-in at Cen

The Knitting Teach-in was an opportunity for kids to learn to and knifty-knit toward a goal of producing squares that worked together later on for quilts for the needy. It served as a dent MLK community project overseen by Site Council. 5 members of the community visited with CJHS students during (homeroom) for three days to teach them how to knit, croch knit.

Thanks to Nancy Brown, of Michael's Crafts, and Susan Bal

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WHERE CAN YOU FIND

GOOD DOG! BISCUITS & TREATS?

PET WORLD

CHECKERS

CLINTON PARKWAY HY-VEE

THE MERC

PAWASH WASH

LAWRENCE FEED & FARM SUPPLY

LMH GIFT SHOP

LAWRENCE HUMANE SOCIETY

LOCAL FARMER'S MARKETS

&

A GROWING NUMBER OF OUTLETS

WHAT DO YOU DO IF YOU CAN'T FIND OUR

TREATS AT ROVER'S FAVORITE

SHOPPING SPOT?

ASK THEM TO STOCK YUMMY GOOD DOG!

BISCUITS & TREATS OR ORDER ONLINE

www.gooddoglcs.org



**AN EMPLOYMENT PROGRAM OF THE
LAWRENCE COMMUNITY SHELTER**

www.gooddoglcs.org

214 W 10th Lawrence, Ks

(785) 832-8864

THE GOOD DOG! EMPLOYMENT PROGRAM

With a 2006 grant from the **Catholic Campaign for Human Development (CCHD)** a business plan was developed to initiate a small entrepreneurial project called **Good Dog!**

Biscuits & Treats. This employment project was developed by and for guests of the Lawrence Community Shelter. Shelter guests mix, bake, package, and distribute several varieties of gourmet dog biscuits and treats each week at local Farmer's Markets, as well as area churches and businesses. It is your patronage and donations that keep these yummy treats and other Good Dog! products available and people employed.



PRODUCTS

4 OUNCE BAGS
8 OUNCE BAGS
1 POUND BAGS
COOKIE JARS
GIFT BAGS
TRAVEL KITS
&

DOG-GONE GOOD DOG! POPS



GIFT BAGS

TREATS, BALL, BANDANA, LEASH,
& DOG-GONE-GOOD DOG! POPS

DOG TRAVEL KITS

TREATS, BRUSH, TOY,
WATER WITH BOWL,
POOP BAGS & LEASH

CAT TRAVEL KITS

TREATS, TOY, COMB,
WATER WITH BOWL,
& LEASH

