



214 W 10th
Lawrence, KS 66044

PHONE: (785) 832-8864
FAX: (785) 832-1053
www.lawrenceshelter.org

RECEIVED

MAR 16 2009

**CITY MANAGERS OFFICE
LAWRENCE, KS**

March 16, 2009

Casey Toomay
Budget Manager
City Manager's Office
City of Lawrence, Kansas

Hand Delivered

Dear Casey:

This letter is to inquire about the process to transfer 2009 Outside Agency funds from the Salvation Army's allocation for its work with the homeless to the Lawrence Community Shelter after the Salvation Army closes its night shelter on May 1.

Very truly yours,

Loring Henderson
Director

cc: David Corliss, City Manager

Mission Statement: The mission of the Lawrence Community Shelter is to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness.

