

Memorandum  
City of Lawrence  
Planning & Development Services

**TO:** Dave Corliss, City Manager

**FROM:** Mary Miller, Planning Staff

**CC:** Diane Stoddard, Assistant City Manager  
Cynthia Boecker, Assistant City Manager  
Scott McCullough, Planning and Development Services Director

**Date:** January 29, 2009

**RE:** Joint Ordinance 8364, Res \_\_\_\_\_ for TA-10-17-08: Revised  
Standards for Build Out Plans

The City Commission approved the text amendment referenced above at their January 6<sup>th</sup>, 2009 meeting. State Statutes require mailed notice be provided to townships and incorporated cities within the county for amendments to the Subdivision Regulations. Notification was mailed prior to the placement of the joint ordinance/resolution on the City Commission agenda and the required 20 day notification period was provided.

The Ordinance is now before the Commission for adoption on first reading.