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OCT 16 2008

**CITY MANAGERS OFFICE
LAWRENCE, KS**

October 16, 2008

Mayor Dever
Vice Mayor Chestnut
Commissioners Hack, Amyx,
and Highberger
City Manager Corliss
City of Lawrence

Hand Delivered

Dear City Commission and City Manager:

The accompanying information is submitted to each of you partly in conjunction with the Good Neighbor Agreement and partly just to keep you informed about what is happening at the Lawrence Community Shelter (LCS).

In addition to the progress on the zoning amendment, another step forward at LCS is a recently awarded six year grant for \$210,000 from the National Catholic Campaign for Human Development to build the Good Dog! Biscuits and Treats into a stronger entrepreneurial project training and employing homeless individuals.

Please contact me if you have questions.

Very truly yours,

Loring Henderson
Director

Enclosures

Mission Statement: The mission of the Lawrence Community Shelter is to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness.



Lawrence
Community
Shelter (LCS)

Semi-Annual
Activities
Report
2008

Lawrence Community Shelter, Inc. (LCS)

SEMI-ANNUAL ACTIVITIES REPORT - 2008

ONGOING PROGRAMS

Case Management -- Intake and assessment, goal setting, and progress meetings, basis for management of all program involvement

Housing

On-site emergency night shelter for 31, housing applications, referrals and collaborations with landlords, Lawrence Douglas County Housing Authority, H-2-H, The Salvation Army, and Topeka Rescue Mission, housing applications

Employment

Back-to-Work — job coaching, job search, job oversight

Joseph Project — small business job development, piece work

Good Dog! Biscuits and Treats entrepreneurial jobs program – on-the-job training of production, marketing, and distribution skills

Benefits, ID, Legal

Identification replacement, food stamp, disability, Medicaid and other applications,

Kansas Legal Services, DMV, Social Security office, SRS

Intervention -- Substance Abuse and Mental Illness

Alcohol and drug counseling, transportation to detox and rehab programs in Topeka, Johnson County, and Kansas City, AA meeting onsite; referrals and collaborations with DCCCA, RADAC, Valeo, and Johnson County Adult Detox Unit, Bert Nash Community Mental Health Center, Lawrence Memorial Hospital, and others

Drop-In Center/Daytime Services - breakfast, laundry, mail, telephone, storage, art therapy, chiropractor, health education, refuge from extreme weather

Night Services - sleeping spaces for 31 adults, dinner, storage, showers, substance abuse intervention, counseling

SIX MONTHS SUCCESSES

Housing -- staff helped with applications, landlord/tenant relations, fees, searches

- 19 people moved into housing
- 16 others approved for Housing Authority waiting list
- 46 applied to Lawrence Douglas County Housing Authority

Employment -- staff helped with job coaching, entrepreneurial projects, state employment guidance

- 27 people started permanent jobs

Benefits -- staff helped obtain ID, birth certificates, driver's license, SRS and SS applications

- 44 individuals applied for ID, license, and other documentation
- 18 applied for disability

Intervention -- staff helped with mental and physical illness episodes, substance abuse detox and rehab

- 33 individuals entered substance abuse detox or rehab programs
- 43 others went to the emergency room or were hospitalized for physical illness
- 29 people went to mental health assessment or treatment

DEMOGRAPHIC PROFILE

- ❖ 225 people served in case management programs
- ❖ 70% male; 30% female
- ❖ 4% under 19 years of age; 74% between 20 and 50 years; 22% over 50 years of age
- ❖ 42% disabled

GOALS ACHIEVED

- Recipient of major multi-year Implementation Grant from National Catholic Campaign for Human Development for Joseph Project (Good Dog! Biscuits and Treats and Welcome Rocks jobs development programs)
- Development of Good Dog! Biscuits and Treats jobs program into a fledgling business
- Breakfast served to nearly 50 people five mornings a week
- Daily living services (laundry, mail, storage, phone) provided to more than 50 people daily
- 31 sleeping spaces provided every night of the year
- 100+ volunteers for the day and night shelters
- Continued funding support received from wide Lawrence community

COLLABORATIONS

Community Commission on Homelessness	30+ faith groups and LINK
Community Cooperation Committee	Seabury Academy
Coalition for Homeless Concerns	KU Community Outreach Office
"Change of Heart" street newspaper	United Way of Douglas County
Housing Practitioners' Panel	Roger Hill Volunteer Center
The Salvation Army, ECKAN, WTCS, First Step House, Interfaith Initiative, Bert Nash Community Mental Health Center, DCCCA, Douglas County Health Department, and multiple other providers	

GOING FORWARD

- Board committees continue to search for Emergency Shelter relocation site
- Design new or renovated shelter
- Begin major relocation capital campaign
- Increase marketing and distribution of Good Dog! Gourmet Biscuits and Treats
- Expansion of Good Dog! entrepreneurial employment project into Homeless Industries with pet related products
- Increase participation in the Good Neighbor Agreement
- Participate in development of Transitional and Permanent Supportive housing for people experiencing homelessness in Lawrence/Douglas County
- Share in planning a ¾ house rehab program for Lawrence/Douglas County for substance abusers

Interested in Volunteering? Report a Problem? Make a Donation? Learn more about LCS?

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VOLUNTEERING AT LAWRENCE COMMUNITY SHELTER

"...a path to a positive future."

Your help is needed

Rewarding opportunities

Flexible times

Serving the community

- . Days or evenings at the shelter
- . Preparing a meal for the evening shelter
 - . Data entry and filing
 - . Public education campaign
 - . Fundraisers and events
- . Driving guest to appointments
- . Listening and spending time with guests
 - . Assist the Joseph Project job program
- . Organize collection drives of needed items

www.lawrenceshelter.org
832-8864 214 West 10th

EMERGENCY SHELTER -- Lawrence Community Shelter, Inc., (LCS)

- I. Lawrence Community Shelter provides, under case management, four basic programs in addressing the crisis of homelessness and meeting the needs of persons experiencing homelessness or who are at risk of homelessness: housing, jobs, benefits, and intervention.
- II. THREE-PHASE SERVICE DELIVERY PROCESS
 - A. **Intake.** Assessment of immediate/critical needs. (Within 24 hours)
 - B. **Recovery.** Prepare for advanced options by establishing goals, brokering services, and monitoring achievement. (Up to 120 days)
 - C. **Advancement.** Implement movement to advanced housing options by identifying and completing advanced option foundations. (Per Individual Recovery Plan)
- III. GENERAL DESCRIPTION
 - A. **Census:** 1. Current – 31 beds. 2. Initial new site – 50 beds. 3. Developed new site – 75 beds.
 - B. **Hours:** Staff on duty 24/7.
 - C. **Physical Services:**
 - 1. Beds: Current – mats for sleeping. New site – separate common and semi-private sleeping areas for men and women; private sleeping areas for 1-2 families.
 - 2. Meals: Access to 3 meals per day. New site – dining area seating for 50-75.
 - 3. Toilets: New site – 6 unisex.
 - 4. Showers: New site – 4 unisex.
 - 5. Laundry: Current – 1 washer, 1 dryer. New site – 2 washers, 2 dryers.
 - 6. Storage: Current – locked common storage room. New site – foot lockers for sleeping areas and secure storage bins.
 - 7. Kitchen: New site – range, oven, refrigerator, microwave, sink, dishwasher, freezer, cabinets, counters.
 - 8. Inebriates/ill: New site – separate sleeping area; 2 beds.
 - D. **Programmatic Services:**
 - 1. HMIS access for staff
 - 2. Access to communication services: phone, mail call, incoming message board.
 - 3. Access to transportation: bus passes, private transport.
 - 4. Networking and referral to service providers.
 - 5. Offices: Current – 2. New site – 5/7, including 1/3 for visiting agencies.
- IV. SPECIFIC DESCRIPTIONS
 - A. **Substance abuse** programs: referrals to DCCCA, AA, NA, VALEO, Johnson County ADU, ARC.
 - B. **Mental health** programs: referrals to/collaboration with Bert Nash, LMH Emergency, Osawatomie, Cottonwood.
 - C. **Health** programs: referrals to Visiting Nurse, chiropractor, Independence Inc., LMH, Douglas County Health Dept.
 - D. **Employment** programs: Back-to-Work Project, Joseph Project, Work Force Center, spot day labor.
 - E. **Social services** programs: referrals to VA, Kansas Legal Services, Social Security Administration, SRS.

HOUSING SOLUTIONS CHART (06/14/2007)

Emergency Housing Options				
Shelter	Temporary Housing	Transitional Housing (TBRA)	Permanent Supportive Housing	Permanent Housing
*75 (one facility)	*100 new	*35 new	*22 new	
Transients (10 – outreach worker estimate) – may or may not seek shelter. Chronically homeless (32 – PIT count) – may or may not seek shelter, may or may not be interested in permanent ETH, TH or PSH.	Single Homeless and Families without Children (70 PIT count) – likely will seek shelter; 35% will move into TH; some will need PSH and others will need private housing. Homeless Families with Children (45) – likely will seek shelter; many will move into TH; some will need private housing.	Single Homeless, Families Without Children and Families with Children (35 HA estimate) – likely will qualify for TH immediately if vouchers are made available.	Single Homeless, Disabled and/or Chronic (22 estimate) – assuming not ALL disabled will need PSH and not all chronically homeless will pursue PSH.	

* Number of units needed to meet immediate housing needs, based on 2007 Point-in-Time (PIT) Count numbers and service provider estimates.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (WTCS, First Step House, etc.).

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in TH or other longer-term housing, working to address housing barriers.

Transitional Housing: Assisted housing with support services, available for up to two years. Major gap is for people who are precluded from LDCHA due to methamphetamine conviction, sex offender status or other recent drug convictions.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.