

Community Health Facility

Financing and facility management

Issues	Responsible party		Comments
	City / County*	Occupant Agencies	
Utilities			
Electric			
Water			
Gas			
Phone systems			Service levels established by and responsibility of individual agencies
Cable			Service levels established by and responsibility of individual agencies, if applicable
Trash			
Stormwater			
HVAC maintenance & repair			
HVAC replacement			
Janitorial service			By contract for established level of service
Janitorial service -- additional			For services required over established level
Phone systems -- maint & repair			Initial purchase by bonded funds; agencies fund repairs
Computer systems			Agencies are responsible for all support and replacement of computer systems
Fountain maintenance			By contract
Lawn care			By contract
Snow removal			By contract
Furniture repair			Staff will do minor maintenance; does not include refinish or reupholstering
Furniture replacement			
Office décor			Agencies are responsible for all décor beyond design and construction
Walls and finishes			Responsible for paint, wall covering replacement, repair or replacement of trim
Building use policies			
Building evacuation policies			
Parking lot maintenance			
Key system			By contract or internally
Key & card maintenance			Initial system installed with bonded funds

After initial set-up, agencies will be responsible for replacement keys and cards

City Manager Approval:

Thike Wilkins

County Administrator Approval:

D. Carl Henry

* City / County administered by City Public Works Department

Date:

9/13/99