

Community Shelter at 944 Kentucky Street

Lawrence-Douglas County Planning Office February 2007





Area Requested

Scale: 1 Inch = 300 Feet

Lawrence Community Shelter, Inc. (LCS) 214 West 10th Street, Lawrence, KS 66044 785-832-8864(day 785-832-0040 (night) lawrenceshelter.org

2006 Report - Basic Facts and Programs

- ➤ Daytime 15,202 guests in 2006 35-50 individuals daily
- Nighttime 7,526 bed nights and meals in 2006; 21 sleeping spaces in night shelter
- > 376 separate individuals served from July 1 to December 31, 2006 (6 months)
- ➤ Programs In its effort to realize the mission of the LCS, the following programs, services, and collaborations are provided every day and night of the year. The Day Shelter serves an average of 42 people a day; the night shelter provides bed spaces for 21 adults (increased to 31 at the end of 2006) and a full evening meal. LCS programs include Case Management leading to specific goals for Housing, Employment, Health, Substance Abuse Intervention, Mental Health and the following growing list:

Joseph Project—entrepreneurial businesses evening meal provided by volunteers breakfast five days a week art therapy
Drop-In Shop
Bert Nash Mental Health outreach
Back-to-Work job coaching project nurse practitioner and chiropractor visits referral and transport to detox and rehab storage of personal items

Kansas Legal Services outreach
AA meeting
computer access
monthly birthday party
linkage to health services
showers
laundry facilities
Christmas gift distribution
mail service, fax, and long distance telephone

- > Accomplishments in 2006–
- 21 people found a job
- 27 people moved into housing
- 11 people entered a detox or rehab facility

> Demographics -

71% male

29% female

8% veterans

74% Caucasian

13% African American

11% Native American

2% Hispanic

55% substance abuse at sometime in their life

42% disabled

39% mental health illness at sometime in their life

- > Funding \$284,203 total direct expenditures in 2006 \$103,000 (est.) indirect costs
- > Donors churches, businesses, foundations, governments, and individuals

Lawrence Community Shelter, Inc. (LCS)

2006 Report - Basic Facts and Programs

Mission Statement

The mission of the Lawrence Community Shelter is to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness.

Goals

- provide shelter, basic domestic needs, and food to homeless or un/underemployed individuals in need;
- provide counseling, networking and referral services to other social service agencies, including housing, mental health, medical and job service agencies;
- cooperate with local, state, federal and private agencies;
- arrange transportation to jobs and other social service agencies; and,
- educate the public on homeless issues.

Main causes of homelessness nationally and locally

- 1. lack of adequate mental health and substance abuse treatment centers
- 2. lack of affordable housing
- 3. need for living wage jobs
- 4. inadequate health coverage
- 5. limited or absent family or personal support

Programs

The Lawrence Community Shelter is open every day with nighttime sleeping space and an evening meal for 21 adults and daytime case management, breakfast, agency referrals, site visits from collaborating legal, housing, employment, substance abuse and mental health counseling, and education agencies, homeless prevention services, and direct assistance to individuals and families in need.

Programs of the Lawrence Community Shelter are divided into Case Management/Drop-in Center; Housing; Work/Job Coaching; Health; Substance Abuse Intervention; and Mental Health.

To Volunteer, To Donate, or For Information, call 832-8864 (day shelter) or 832-0040 (night shelter)

Loring Henderson, Director

MEMORANDUM January 26, 2007

TO:

Chief W. Ronald Olin Captain Dave Cobb Sergeant Paul Fellers

FROM:

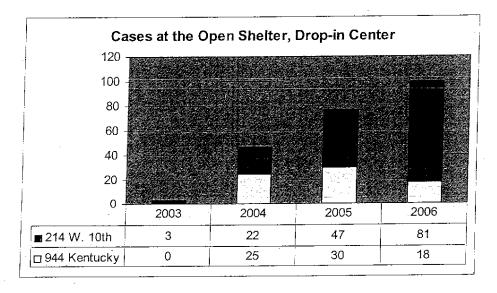
Crime Analyst Eden Detrixhe

REF:

2006 Police Activity at the Lawrence Community Shelter

I have compiled the following information on the Police Department's activity at the Open Shelter, 944 Kentucky, and the Community Drop-in Center, 214 W. 10th. The organizations have merged into the Lawrence Community Shelter, but the Police Department uses both addresses in cases and Computer Aided Dispatch (CAD) communications. The following data is from the Criminal Justice Information System (CJIS) and CAD¹.

According to CJIS, Lawrence Police officers took 18 cases at 944 Kentucky and 81 cases at 214 W. 10th in 2006. That is a total of 99 cases, a 28.6 percent increase from 2005's total of 77 cases. The following chart shows the continuous increase in cases at the location since 2003.

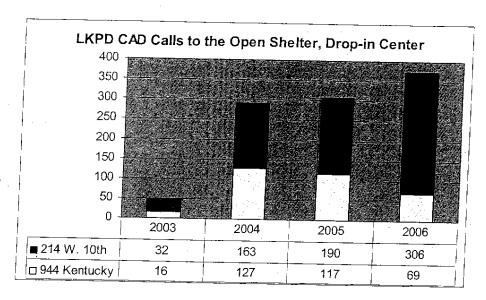


The types of cases in 2006 ranged from suicide attempts and aggravated batteries to alcohol violations and warrant services, including batteries, domestic battery, sexual battery, battery of a law enforcement officer, aggravated assault, assault, lewd/lascivious,

¹ CAD statistics queries were for the Lawrence Police Department's activity only, not any other agencies. Meal and break communications would ordinarily be purged, but there were none at these addresses.

criminal threats, harassment, criminal trespassing, obstruction, thefts, criminal damages, and disorderly conduct.

The Police Department's CAD calls at the location increased 22.1 percent from 2005's 307 calls to 2006's 375 calls. The following chart provides the Police Department's CAD calls at the two addresses since 2003.



The following list breaks down the types of CAD calls the Lawrence Police Department had at the addresses in 2006.

	944 Kentucky	214 W. 10th	Total
CAR STOP	3	4	7
TRAFFIC ACCIDENT - PROPERTY ONLY	0	1	
TRAFFIC ACCIDENT - AMBULANCE	0	1	1
FIGHT/BATTERY	8	21	29
911 HANG UP	- 0	6	6
ALARM - BURGLARY	0	1	1
ALCOHOL/LIQUOR/CMB COMPLAINT	4	2	6
ANIMAL NON-VICIOUS	0	1	1
ATTEMPT TO LOCATE	1	0	1
BUILDING/RESIDENCE CHECK	1	9	10
CHECK WELFARE	4	6	10
CHILD WELFARE CHECK	0	3	3
CIVIL STANDBY/PRESERVE THE PEACE	-		.
	0	2	2
CRIMINAL DAMAGE	0	1	1
DISTURBANCE NO WEAP.	5	, 24	29
DISTURBANCE W/WEAP.	0	5	5
DOMESTIC DISTURBANCE	0	4	4

DRUGS/NARCOTICS	0	6	
ESCORT (NLU)	0	1	
FOLLOW UP	5	16	2
FOUND PROPERTY	1	1	
INDECENT EXPOSURE	1	0	1
HARASSMENT	0	4	4
MEDICAL EMERGENCY	10	49	59
NUISANCE	3	0	3
PARKING VIOLATIONS	1	2	. 3
PEDESTRIAN CHECK	5	7	12
REPORT WRITING	0	1	-1
RQ TO SPK W/OFFICER	3	35	38
RQ TO SPK W/TELESERVE	1	. 8	9
SUICIDE ATTEMPT	0	. 12	12
SUSPICIOUS ACT. NO WEAPONS	0	1	1
THEFT	1	9	10
THREATS	1	5	6
TRESPASSING	8	44	52
UNKNOWN EMERGENCY	0	1	1
UNKNOWN NON-EMERGENCY	0	2	. 2
WANTED PERSON	1	8	9
WARRANT SERVICE	2	3	5
TOTAL	69	306	375

Medical emergency calls (59), trespassing calls (52), requests to speak with officers and teleserve officers (47), disturbance calls with and without weapons (34), and fight calls (29) made up 58.9 percent of the location's 375 calls.

Eden Detrixhe Crime Analyst Lawrence Community Shelter, Inc. (LCS) UPR 2007 Application

a. At its meeting on March 14, 2006, the City Commission added a condition to the 2006 UPR for the Lawrence Community Shelter as follows: Develop a mechanism for communication with neighbors and the neighborhood association by working with the Community Cooperation Committee (CCC) appointed by the Community Commission on Homelessness and by developing a Good Neighbor Agreement describing responsibilities of both the LCS and neighbors.

Following the March City Commission meeting, the Lawrence Community Shelter held five public meetings at the Lawrence Public Library on April 15, 22, 27, October 16, and November 19, 2006. The chair of the Community Cooperation Committee helped to plan or facilitate these public forums and some other members of the CCC attended, in addition to LCS neighbors, board members and staff, and the general public. Additionally, the president of the LCS board of directors and the executive director met with the executive committee of the Oread Neighborhood Association (ONA) on April 12; and co-sponsored a community block party on June 16 attended by about 250 neighbors, LCS guests, city commissioners, and other interested members of the public. The Oread Neighborhood Association quarterly newsletter regularly publishes information about LCS supplied by the shelter director and ONA donated \$250 to LCS toward the cost of its new patio cover in the rear of the building. (see the attached copy of the Good Neighbor Agreement)

b. The City Commission also added the condition to the UPR to "Keep a log of police calls and level and type of concern".

See copies of logs attached. Names have been deleted for privacy.

c. The City Commission added the condition to the UPR to "Evaluate proper staffing levels for adequately meeting client and neighborhood safety needs."

The LCS currently has the following staff:

Paid directly by LCS Director (f/t)

Case manager (f/t)

Night/weekend monitors (5 p/t)

Operations manager (p/t) Administrative manager (p/t)

Job coach (p/t)

Paid indirectly but supervised by LCS

Housekeeper (p/t) Admin/reception (p/t)

Paid indirectly/partially supervised by LCS

City funded outreach workers (4 p/t)

Volunteers supervised as staff by LCS

Volunteer coordinator

Night shelter meal coordinator

The LCS could add the following positions further to meet client and neighbor needs:

Paid directly, indirectly, or volunteer

Alcohol and drug counselor (f/t)

Receptionist (f/t)

Administrative manager (f/t) Grounds & outside monitor (f/t)

Nurse practitioner/health professional (p/t) Additional night/weekend monitor (p/t)

d. The City Commission added the condition to the UPR to "Keep a log of guests who obtain jobs and permanent housing."

Housing — 27 people [names are not listed for privacy] were housed based on a variety of funding options including Section 8, TANF, SSI, and personal funds. Housing options range from units or funding under the Lawrence Douglas County Housing Authority to private landlords and roommate sharing. Because of the nature of the majority of people served by the Lawrence Community Shelter, most people housed were individuals although two couples, a family of three, and a mother and new baby were part of the number of placements. Many individuals and mothers with children stay with friends temporarily at times throughout the year but are not permanently housed.

Jobs — 21 people [names are not listed for privacy] found employment at some time primarily through the Back to Work project of the Lawrence Community Shelter. This is a job coaching program where individuals are referred by case managers to the LCS employment person for a full range of assistance from (1) defining the job goal; (2) to writing the resume and preparing for the job search; (3) to interviewing; (4) getting hired; and, (5) being accompanied by the job coach to and/or from the job for a period of time to resolve employment issues that may develop in the first period of working. Many individuals, primarily men, at LCS find seasonal employment in the construction industry, many work odd jobs in landscaping, and several work for the Salvation Army as Christmas bell ringers. These positions are not included in the count for this report unless the work was found as part of the Back to Work project.

e. The City Commission added the condition to the UPR to "Develop a method for resolution for problems created for neighboring properties."

The process described above to reach out to the neighbors and to develop the Good Neighbor Agreement, in collaboration with the Community Cooperation Committee, combined with the generally positive publicity in the community and the LCS contact information published in the ONA newsletter, have helped to establish LCS in the public's mind to the point that neighbors know who to call if there is a question about possible homeless individuals. During the past year, three neighbors have called LCS directly and in each case the LCS director was in the shelter and was able to respond within minutes.

- One call was about a man passed out in the back yard of a house in the 900 block of Tennessee Street, two blocks from the shelter. The man, who appeared not to be a student, was awakened and escorted off the caller's property (a student group house). The man was not known to the shelter and has not been seen since. He had been drinking.
- Two calls came from neighbor Phil Hemphill at 937 Kentucky Street, directly across from the shelter. One call was about two men passed out/sleeping behind Hemphill's garage. The LCS director responded, woke up the two men, one of whom was known to the shelter staff and the other was not, and escorted them off the property. The men had been drinking. Neither of these men has been seen again at the shelter.
- Two calls came from Kansas Advocates for Better Care, Inc. a small nonprofit
 housed in a four-unit apartment building at 913 Tennessee. There was evidence that
 people had been sleeping in the entryway of the building at night. The LCS director
 visited the building immediately upon being called, talked with the office staff
 person, and returned to the building several times at various hours over the next few

nights. No one was found in the space. The director also again put out the word at the shelter that people should not be sleeping in or on private property. A few days later, the same office called to report that four homeless appearing individuals were sitting on the outside steps of the building and blocking passage of its occupants. The LCS director went to the building, spoke with the four individuals, two men and two women, about sitting on private property, and moved them on to public space. The front of this building is a small/medium sized parking lot that is used by many people to pass between Tennessee and the businesses on 9th Street. The four people left without hesitation. The two men have subsequently been incarcerated and one of the women has left town. There have been no further reports of sleeping in the hallway or incommoding the steps. The Kansas Advocates tenant is trying to get the landlord to fix a broken front door lock to secure the interior hallway.

(see the attached copy of the Good Neighbor Agreement)

f. The City Commission added the condition to the UPR to "Develop a monetary list of measures that would keep the shelter safe and well-staffed and suggestions for government assistance and community fundraising."

There are several substantive issues that are under discussion by the board of the LCS and the Community Commission on Homelessness that affect the safety, the staffing, and the funding of the LCS. Key among these concerns is the building that houses LCS. It is not designed to be a shelter; is too small for the many demands being placed on it for day and night services and programs for people experiencing homelessness; and is working to meet multiple needs of the homeless and broader Lawrence community which ideally would be dealt with in different settings rather than the overlapping situation in the current building. The main example is operating a drop-in center with its more open inherent structure and services versus the controlled environment of a shelter. A monetary list of measures to meet this UPR condition would include:

- a new location for the shelter in a new or renovated building estimated \$2.75 million with suggestions for government assistance and community fundraising
 - this building would be paid for with a mix of private and public funds aiming to utilize sources of existing foundation, individual, and federal government funding
 - o continued operational and maintenance funding would be structured on precedents the City of Lawrence and Douglas County have with other organizations such as Bert Nash Community Mental Health Center and the Lawrence Arts Center with local and federal government assistance for ongoing utilities, insurance, maintenance, 24/7 coverage, etc. and some staff assistance
- additional staffing of (see also item c above)
 - o full time outside monitor to observe and control the exterior activities of the building estimated \$30,000 plus benefits
 - o a fence around the building estimated \$50,000
 - o additional part time night/weekend monitor \$22,000 plus benefits
 - o other staff as described in item c above as funding comes available

- community fundraising would continue to be built on the fundraising plan in place at the Lawrence Community Shelter that includes
 - o semi-annual major fundraising events Chocolate and Tea at Three in November and Dinner and Dancing at Dusk in April
 - o smaller events through the year e.g., Art in the Park Pie Sale in May
 - quarterly or bimonthly newsletters to the LCS mailing list with return donation envelope
 - o foundation proposals to private and religious funding organizations
 - o individual donations from small to major contributors based on personal visits, letters, friends of friends, public speaking, etc.

Lawrence Community Shelter (LCS)

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Lawrence Community Shelter (LCS)

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Police Calls Log

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Lawrence Community Shelter (LCS)

Police Calls Log

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Lawrence Community Shelter (LCS)

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Lawrence Community Shelter (LCS)

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Lawrence Community Shelter (LCS)

Police Calls Log

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Lawrence Community Shelter (LCS)

*Police Calls Log

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Lawrence Community Shelter (LCS)

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Lawrence Community Shelter (LCS)

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«Lawrence Community Shelter (LCS)

Police Calls Log

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Lawrence Community Shelter Public Forums

The Lawrence Community Shelter (LCS) Board of Directors invites you to attend its public forums on homelessness. These forums are an effort to nurture community acceptance of supportive programs and aid to assure a compassionate community for all.

The purpose of these forums is

- to educate the community on the population served by the LCS
 - to share open and honest communication
 - · to inform each other of concerns
 - to work with the Community Cooperation Committee, neighborhood associations, and individuals
 - · to develop a plan to address concerns

SATURDAY, APRIL 15, 1:00 p.m. SATURDAY, APRIL 22, 3:30 p.m. THURSDAY, APRIL 27, 6:30 p.m.

Lawrence Public Library Auditorium 707 Vermont, Lawrence

Don Huggins, Chair, Board of Directors

Loring Henderson, Executive Director

Lawrence Community Shelter, Inc. (LCS)
214 West 10th Street
Lawrence, KS 66044
785-832-8864 (o) 785-331-2147 (fax)
cdic@sbcglobal.net

GOOD NEIGHBOR AGREEMENT BETWEEN LAWRENCE COMMUNITY SHELTER, INC. (LCS) ITS NEIGHBORS

The Lawrence Community Shelter, Inc. (LCS), renting property at 214 West 10th/944 Kentucky Streets, is a non-profit organization that provides safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness in Lawrence, Kansas.

The neighbors of the LCS include residents of the Oread Neighborhood Association, and other renters, businesses, and owners within a reasonable distance of LCS.

All parties to this Good Neighbor Agreement share a common desire to:

- > Maintain a peaceful, safe, and clean neighborhood
- > Share open and honest communications
- > Help each other address concerns and solve problems
- > Offer public service for the benefit of the neighborhood, the homeless community, and the Lawrence community at large.

This document is a road map to further communications, it is not a final document and is not a specific list of management decisions. In order to accomplish the Good Neighbor Agreement goals, the parties to the agreement are united in support of the commitments described below:

1. Property

LCS has a responsibility to keep its property well-maintained. It is desirable for LCS, property owners, and residents to show pride in the community by caring for public spaces, and by assisting in maintaining and improving the landscape. In order to maintain property at the highest possible condition,

The LCS will:

- A. Intervene to maintain civilized behavior from all persons on LCS property, including drunkenness, fighting, and inappropriate congregating, sitting, or lying down on LCS property
- B. Insure that bicycles are parked at the LCS bicycle rack
- C. Prevent animals from staying on the LCS property and being tied to trees or porches
- D. Remove litter and other contributions to blight from LCS property
- E. Prohibit extended parking of seldom used or broken-down vehicles on LCS property
- F. Conduct monthly LCS neighborhood clean-up tours
- G. Encourage guests of LCS to use the rear patio as much as possible

The neighbors will:

- A. Make note of the condition of the building and grounds, and report to the LCS when property issues require attention
- B. Help develop and participate in volunteer activities to maintain the attractive neighborhood

2. Safety

Safety and security are essential for citizens to live peacefully and free from harm, and for neighborhoods to remain desirable and attractive. Property owners and residents share the responsibility of creating and maintaining a safe and secure neighborhood. In order to promote safety and security for all residents of the neighborhood, including guests of the shelter,

The LCS will:

- A. Maintain communications with the Community Cooperation Committee, city officials, and neighbors concerning security measures on LCS property
- B. Maintain existing LCS procedures for deterring harmful situations and respond promptly and firmly with in-house consequences
- C. Notify police when disruptive or illegal behavior occurs on LCS property
- D. Ensure that trespassing on neighbors' property by LCS guests is posted as not acceptable and is handled within the Actions and Consequences procedures of the LCS
- E. Maintain the policy of "no intoxication on LCS property during the day time"

The neighbors will:

- A. Provide comments and suggestions for improving safety at the LCS.
- B. Review semi-annual summary reports of neighbor complaints to LCS
- C. Disseminate the quarterly reports through the Oread Neighborhood Association, Lawrence Association of Neighborhoods

3. Communications

Communication between the LCS and the neighboring community is important to develop and to maintain positive relationships. Progress reports help make the community aware of positive developments and efforts to achieve success. Awareness of upcoming events offers the community ways to interact with residents and staff, and helps both parties become more integrated. Methods will be established to ensure routine communications, feedback, and monitoring of this agreement. In order to promote communication between the program and the neighborhood,

The LCS will:

- A. Ensure the anonymity, if requested, of communications from neighbors
- B. Support efforts of the Community Cooperation Committee to develop community-wide plans for dealing with concerns off LCS property
- C. Quarterly reports of LCS program activities, and outcomes and responses to neighborhood concerns will be provided to the Oread Neighborhood Association and Lawrence Association of Neighborhoods for further dissemination
- D. Hold semi-annual public meetings for the community at large to review the Good Neighbor Agreement and other LCS reports
- E. Publicize contact information to register comments and concerns with the LCS director
- F. Respond promptly to neighbors concerns regarding use of and activities on LCS property
- G. Provide follow-up response to neighbor involved with reported problem on action taken
- H. Document and report positive outcomes of neighborhood meetings and concerns
- I. Provide notice of upcoming events and invite the community when appropriate
- J. Encourage use of the word "neighbor" to refer to LCS guests as well as residents of homes near LCS. All people at LCS to be considered responsible neighbors.

The neighbors will:

- A. Encourage community attendance at events
- B. Meet with the LCS at semi-annual gatherings
- C. Monitor progress and commitments within this agreement and offer suggestions and advice
- D. Serve as a vehicle for communications
- E. Notify LCS of repeated issues
- F. Seek resolution of community concerns
- G. Volunteer at LCS for, at least, one hour annually

4. Changes to Agreement

This agreement may be changed or modified from time to time upon mutual agreement of the LCS and a public process with its neighbors. The Good Neighbor Agreement is always a work in progress.

			director and staff:	
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	Email —	loring@lav	vrenceshelter.org	
	Mail – 214 Wes	st 10th Stree	et, Lawrence, KS 66044	
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