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Part Four: Design Review Checklist

The following checklist is intended to serve as a "quick-reference" guide to the site planning and building design issues associated with commercial development. These identified elements will be considered in the review of new and infill/redeveloped commercial areas and are based on the standards and guidelines of the Community Design Manual. This checklist is not intended to provide a complete list of what is required. It is the applicant's responsibility to refer to the commercial design standards and guidelines and related development regulations to ensure minimum requirements are being met.

	E PLANNING AND DESIGN						
and	Natural Features. Does the proposed development take into consideration ting natural features of the site, such as but not limited to, steep slopes and drainageways, orientation to the sun, view corridors, and existing vegetation	t rack	d integ coutcre	rate oppii	into i ngs, f	ts des loodp	ign lains
1.	does site design reflect opportunities & constraints of existing features?	M	Yes		No		n/a
-0 2.	are man-made changes (i.e., berms, channels) graded to be an integral	8	Voc			_	
3.	part of the landscape & provide smooth transitions in changes of slope?	A	Yes		No	ч	n/a
[3,	do proposed retaining walls comply with the requirements in Section VII (Landscaping) of the design manual?		Yes		No		n/a
4.	does existing vegetation used to satisfy landscaping requirements,		ISSUE SERVICE	(MACHINESIS		DESCRIPTION OF	II/ a
	(Landscaping & Screening) of the Land Development Code (LDC)?	۵	Yes	۵	No	×	n/a
5.	where applicable, has at least twenty percent (20%) of existing mature		Yes		No	M	n/a
6.	trees been preserved & incorporated into the site design? will damaged or removed trees designated to be preserved be replaced?	_					
7.	was other existing vegetation (i.e., shrubs, native grasses) preserved as	ш	Yes		No	24,	n/a
	part of the site design?		Yes		No		n/a
II.	Stormwater and Site Drainage. Does the proposed development take in	nto c	onside	ratio	n and	inter	irato
mico	its design the beneficial and aesthetic qualities of stormwater drainage syste	ems?	on orac	racio	,, and	mice	ilate
P.	are open-air drainage systems provided for all systems having a tributary area of eighty (80) acres or more?	×	Yes		No		n/a
2.0	has the storm drainage system, including downspouts, been designed to be logical, efficient, & avoid conflicts with pedestrian walkways?		Yes		No		n/a
3.	have all open-air drainage & detention areas visible to the public been					,	,
	incorporated into the site design as a focal point or nedestrian amenity?		Yes		No	×	n/a
4.	is rending provided for open-air drainage & detention areas that allow						
-	views & is it consistent with other design elements of the development?		Yes		No	A	n/a
III.	Streetscape and Neighborhood Transitions: Does the proposed days	lopm	ent tal	ke in	to cor	nsider	ation
futur	ripact of commercial development of the community's streetscanes and the	cont	ext of	exist	ing a	nd/or	
701207	e development of adjacent properties?				76.		
2.	has a strictly linear development pattern been avoided?		Yes		No		n/a
	does sixty percent (60%) of the street frontage include buildings [at least twenty-five percent (25%), where applicable]; architectural features &	_					
	walls; landscaping; &/or other site amenities or focal points?		Yes		No		n/a
(3,)	do buildings on corner sites orient to both streets in a manner that						
	Trames & completes" the intersection?		Yes		No		n/a
4.	where steep upward slopes exist along the street, are retaining walls &	V					
	idiuscaping used to encourage visual interest & pedestrian movement?	A	Yes		No		n/a
٥.	are pad site buildings arranged to reinforce the primary huilding(s) &	M	Voc		No		- 1
_6.	streetscape rather than arranged to obscure or isolate them?	7	Yes		No	П	n/a
30	design & located to not conflict with circulation & access patterns?		Yes		No	M	n/a
7a.	are architectural transitions used with adjacent development?					11	
1 - 1 - 1	adjacent acyclophicit; PDP		Yes		INO	26	n/a

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7b.	are green/open space transitions used with adjacent development?		Yes) No	2	Ĺ n/a	
/C.	are less intensive uses as transitions used with adjacent development?	M						
7d.	are landscaping & screening transitions used with adjacent development		•					
7.	when other transitions are not possible?		Yes		No	7	n/a	1
	are operational compatibility standards needed?		Yes		No		n/a	1
8.	is fencing provided along property lines consistent with other design	X	Yes		No			
TV	elements of the development & are pedestrian connections provided?							_
inter	Vehicular Access and Parking Areas. Does the proposed developmen	t take	into e	consi	iderati	ion th	e	
traffi	mal and external site impacts (such as vehicle-pedestrian conflicts, vehicle-	delive	ry/ser	vice	confli	cts, a	nd	
1.	ic congestion) associated with vehicular circulation patterns, site access, and							
2.	has a circulation plan been submitted showing vehicular patterns?	A	Yes		No	The second second	n/a	1
۲.	do vehicular access & off-street parking areas meet the minimum requirements of Article 9 (Parking, Loading, & Access) of the LDC?	A	Yes		No		n/a	
3.	is site access consistent with the existing & anticipated street system?							
4.	does the development take direct access from an arterial street?	A	Yes					
	does a clear system of continuous main drive aisles exist that are not	ч	Yes	- 34	No		n/a	
	located along building facades containing primary customer entryways?		Yes	· 💥	No		n/a	
6.	are loading & delivery facilities separate from parking & pedestrian areas							
	& do they meet the minimum requirements of Article 9 (Parking, Loading,	*	Yes		No		-/-	
	& Access) of the LDC?	N	163		No		n/a	
	are minor access points provided for adjacent non-residential properties?	M	Yes		No		n/a	
8.	where applicable, are shopping cart return stations identified & evenly	1		_		_	II/ a	
	distributed throughout the parking area?		Yes		No		n/a	
9.	are accessible parking spaces located adjacent to pedestrian walkways &	4						,
-	building entryways?	X	Yes		No		n/a	
(10)	where more parking is proposed than required, is at least fifty percent			_				
0	(50%) of the additional spaces constructed of a permeable surface?		Yes		No		n/a	
(11).	have parking spaces been provided along any main drive aisle?		Yes		No		n/a	
V. P	edestrian Access and Amenities. Does the proposed development take	e into	consi	dera	tion th	ne int	ornal	-
anu c	external pedestrian network, including bicycles and public transit, and the a	menit	ies the	at en	coura	ge th	e use	
UI LIIC	e pedestrian network?							
1.	has a circulation plan been submitted showing pedestrian patterns?	X	Yes		No		n/a	-
2.	are all internal pedestrian walkways at least eight feet (8') wide?		Yes	×	No		n/a	
3.	do all internal walkways provide direct access & connections?	X	Yes		No		n/a	
(4.)	are walkways along the building facade with customer entryways or							
	adjacent to public parking areas separated from the building & is weather		Yes	A	No		n/a	
5. 8	protection within thirty feet (30') of customer entryways?							
2	are access points/pedestrian breaks provided for in fences or walls of one hundred fifty feet (150') or greater in length?		Yes		No	M	n/a	
6.	are walkways clearly defined when crossing parking areas & drive aisles? For							
7.	do ADA accessible connections provide direct & unobstructed access?	7 4	Yes		No		n/a	
8. 8	are site amenities integrated into the site design & within easy walking	X	Yes		No		n/a	
(distance of buildings & transit stops?		Yes		No		n/a	
9. v	where applicable, has a focal point been provided within a two hundred						•	
			Yes		No		n/a	
10.	are site furnishings provided at main pedestrian walkways, customer							
	i i i i i i i i i i i i i i i i i i i		Yes		No		n/a	
11.	are bicycle parking areas located in close proximity to customer							
(entryways & do they meet the minimum requirements of Article 9	A	Yes		No		n/a	
_ (Parking, Loading, & Access) of the LDC?	./					, a	
12.	are pedestrian walkways reinforced with pedestrian-scaled lighting?		Yes		No		n/a	
VI. C	Outdoor Storage, Sales, and Service Areas. Does the proposed developmental conflicts and negative impacts (such as light, noise, odor, and glare)	nmer	t take	into	conc	idara	ion	

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stor	age areas, trash collection, and service areas on-site and with neighboring p	rone	rties?		-			-
1.	are outdoor storage, trash collection, loading docks, HVAC equipment, &	порс	reico.		•			-
	similar service areas integrated into the site design & away from adjacent	V	Yes	П	No	П	n/a	
	residential development & public view?	7	, 103	. –	. 140		11/	1
2.	have nuisance impacts been minimized & evidenced if operations of such							
	areas will occur outside of "normal business hours" (7:00am-10:00pm)?		Yes		No	M	n/a	3
3.	where utility & mechanical equipment cannot be located inside the	V					•	
8/	building, are they properly screened & located out of public view?	д	, Yes		No		n/a	ì
4.	have seasonal sales & outdoor storage areas been identified &	_		_				
DY	permanently defined?	Ц	Yes		No		n/a	1
5.	are screening materials, colors, & design of equal quality as that of the		V			_		
	primary building design & landscaping?		Yes		No		n/a	
VII.	Landscaping. Does the proposed development take into consideration a	site	landso	capir	a des	ian th	at is	_
dii ii	itegrated composition of the overall site addressing the site perimeter, the i	nterio	or and	peri	meter	of pa	rkina	
al ea.	s, building roundations, and open spaces and focal points?					,		
1 .	does the landscape plan & all proposed landscaping meet the minimum		V			v		
W.	requirements of Article 10 (Landscaping & Screening) of the LDC?		Yes		No	A	n/a	
22.	does each area required to be landscaped contain only live plant material?		Yes		No		n/a	
7-3.5	has a mixture of plant types been provided, where a third (1/3) are	П	Yes		Na			
4	evergreen varieties & predominantly evergreen groundcover varieties?		res		No		n/a	1
0	has landscaping been coordinated with location of lighting, signage,	V	Yes		No		-/-	
No.	utilities, easements, driveways, & other site or development features?	~				_	n/a	
5.	has irrigation been provided for in required landscaped areas?	CONTRACTION OF	Yes		No		n/a	
2	does existing vegetation used to satisfy landscaping meet the minimum		Yes	0	No	V	n/a	
77	requirements of Article 10 (Landscaping & Screening) of the LDC?					~	11/4	
0.	do street trees meet the minimum requirements of Article 10 (Landscaping & Screening) of the LDC?		Yes		No		n/a	
	is building foundation landscaping of appropriate size, scale, & massing for							
- Property	the area in which it occupies (at least eight feet (8') wide)?		Yes		No		n/a	
9.	do driveways & site entrances incorporate landscaped areas of appropriate						.,	
	size, scale, & massing?	A	Yes		No		n/a	
	do internal pedestrian walkways incorporate landscaped areas along at	. ,						
	least half (50%) of its entire length & are shade trees planted accordingly?	X	Yes		No		n/a	
11.	does interior parking area landscaping meet the minimum requirements							
	of Article 10 (Landscaping & Screening) of the LDC?		Yes		No	X	n/a	
(11a.	are landscaped areas at least one-hundred sixty square feet (160sf)?		Yes		No		n/a	88
11b.	are landscaped medians or strips between parking rows at least ten feet			_		<u></u> _		
	(10') wide & are shade trees planted accordingly?		Yes		No		n/a	
11c.	are trees the primary landscape material within parking areas?	X	Yes		No		n/a	
2 110.	have fewer & larger landscaped areas (that meet the minimum planting		Yes		No			
12.	requirements) been provided in place of numerous, smaller ones?	_	165		NO		n/a	
		V						
	requirements of Article 10 (Landscaping & Screening) of the LDC & the	R	Yes		No		n/a	
13.	additional screening requirements of the design manual? FDP							
10.	has a required bufferyard been used to satisfy perimeter parking area landscaping requirements?		Yes		No	X	n/a	
14.	do bufferyards between adjacent properties meet the minimum			or spend	DE SERVICIO AN	_		
- 1	requirements of Article 10 (Landscaping & Screening) of the LDC?		Yes		No	X	n/a	Common
15.	do trash collection & mechanical equipment screening meet the minimum					//		
1	requirements of Article 10 (Landscaping & Screening) of the LDC?	X	Yes		No		n/a	
16.	do screening walls & fences exceed eight feet (8') in height or three feet							
X ((3') If a solid wall or fence located within the front yard setback?		Yes		No	X	n/a	
17.	are walls & fences of high quality materials consistent other design		Yes		No		n/a	
		_		-		1	, a	

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elements of the development	t?							
fifty feet (150') in length?	edestrian access points if over one hundred		Yes		No	×	n/a	
& appropriately landscaped?	at least six feet (6') from pedestrian walkways		Yes	'	No	×	n/a	
& nave they been designed 8	ed five feet (5') in height; is terracing provided & constructed accordingly?	_	Yes	Ø	No			
VIII. Lighting and Security. In that are appropriate to the development of the development of the development of the surrounding of the surroundin	Does the proposed development take into cons pment and promote on-site safety and security	sidera v with	ation li hout ui	ghtin nece	g teci essary	hniqui light	es	-
1. does the lighting plan & all prequirements of Section 20-1	proposed outdoor lighting meet the minimum 104 (Outdoor Lighting) of the LDC?	. 🗅	Yes	۵	No		n/a	
2. is building mounted lighting in architectural element?	ntegrated into the building design as an		Yes		No		n/a	
place of pole-mounted lightin			Yes		No		n/a	
4. does parking area lighting pro illumination levels that do not candles?	ovide uniform coverage while maintaining texceed an average of three (3) foot-		Yes		No	M	n/a	
5. is pedestrian-scaled lighting h	naving minimum illumination levels of one (1) edestrian walkways & customer entryways?		Yes		No	×	n/a	
p. or dead drong p.				•				-
p.				•				
		ndar	ds	are	- a	ppli	calo	ie.
AESTHETIC CHARACTER ANI	D BUILDING DESIGN These Star	FD	rds Ps	an	d a	ppli ddi	calo	ile in
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AESTHETIC CHARACTER ANI X. Facades and Exterior Walls visual character and interest create unfriendliness of long, free-standing	D BUILDING DESIGN These started to the proposed development take into a cert by building facades that break up the visual and gracedes otherwise left untreated?	ากรเต	erarior	i the	Incre	ased	cal	ole Il in
AESTHETIC CHARACTER AND X. Facades and Exterior Walls visual character and interest create unfriendliness of long, free-standing 1. do all back & side building fac	D BUILDING DESIGN Does the proposed development take into one of by building facades that break up the visual gracades otherwise left untreated? These Starts These Sta	ากรเต	otony .	and p	Incre	ased trian	calo trana	ole in provi
AESTHETIC CHARACTER AND X. Facades and Exterior Walls visual character and interest create unfriendliness of long, free-standing 1. do all back & side building fact & design features consistent v 2. do pad site structures incorpo	D BUILDING DESIGN Does the proposed development take into one of the pr	mon	eration otony (n the and p	increa pedes	ased trian	n/a	ole el in
AESTHETIC CHARACTER ANI X. Facades and Exterior Walls visual character and interest create unfriendliness of long, free-standing 1. do all back & side building fact & design features consistent v 2. do pad site structures incorpo & quality as that of the primar	D BUILDING DESIGN Does the proposed development take into one of by building facades that break up the visual of facades otherwise left untreated? These starts are starts and by building facades that break up the visual of facades otherwise left untreated? These starts are starts ar	mon	eration otony (n the and p	ncrea	ased trian		ole in
AESTHETIC CHARACTER AND X. Facades and Exterior Walls Visual character and interest create unfriendliness of long, free-standing 1. do all back & side building fact & design features consistent v 2. do pad site structures incorpo & quality as that of the primar 3. have facades been adequately percent (60%) of the facade?	D BUILDING DESIGN Does the proposed development take into a control of the proposed development take into a control of the proposed development take into a control of the primary building facades that break up the visual proposed development and the primary building facade? The primary building facade facade for the primary building facade f	mon	eration otony :	n the and p	o o	ased trian	n/a	ole in
X. Facades and Exterior Walls visual character and interest create unfriendliness of long, free-standing. 1. do all back & side building face & design features consistent v. 2. do pad site structures incorpo & quality as that of the primary have facades been adequately percent (60%) of the facade? 4. do facades incorporate a reperhorizontally, at intervals of no	D BUILDING DESIGN Does the proposed development take into one of by building facades that break up the visual of facades otherwise left untreated? These state into one of the proposed development take into one of the proposed development take into one of the proposed development into other into	moni year	es [n the and)	ncrea pedes	ased trian	n/a n/a n/a	ole in in production
X. Facades and Exterior Walls visual character and interest create unfriendliness of long, free-standing. 1. do all back & side building face & design features consistent v. 2. do pad site structures incorpo & quality as that of the primar have facades been adequately percent (60%) of the facade? 4. do facades incorporate a reperhorizontally, at intervals of no where additional stores occupy	DBUILDING DESIGN Does the proposed development take into one of by building facades that break up the visual of facades otherwise left untreated? These state into one of the proposed development take into one of the proposed development take into one of the proposed development into the primary building facade? These state into one of the proposed development into the primary building facade? These state into one of the proposed development into the primary building facade? These state into one of the proposed development into the primary building facades that break up the visual facades, including pad sites, have materials with the primary building facade? These state into one of the proposed development take into one of the pr	moni i Ye	eration otony des Ces Ces Ces Ces Ces Ces Ces Ces Ces C	n the and p	increased as a second of the s	ased trian	n/a n/a n/a	ole in provi

XI. Entryways and Rooflines. Does the proposed development take into consideration the increased visual

☐ Yes

☐ Yes

☐ Yes

☐ Yes

□ No

☐ No

□ No

□ No

□ n/a

□ n/a

□ n/a

□ n/a

character and interest created by varying rooflines and prominent building entryways as opposed to flat

rooflines and uninviting entryways otherwise left untreated?

each have its own prominent entryway?

4. do entryways provide weather protection features?

1. for each primary building over 50,000 gross square feet, are at least

3. where additional stores are located within the primary building, does

two (2) customer entryways provided on separate facades?

2. does the primary customer entryway achieve visual prominence?

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5.	is the roofline visually prominent when viewed against the skyline?		Yes		No		ń/a					
6.	are parapet walls & other rooftop screening mechanisms architecturally			_								
_	integrated into the overall building design?		Yes		No		n/a					
7.	are vents, flues, & other rooftop equipment screened from public view?		Yes		No		n/a					
8.	is telecommunication equipment screened from public view?		Yes		No		n/a					
XII	XII. Architectural Details. Does the proposed development take into consideration unique architectural											
ueu	alls of local architecture and traditional commercial building design that pro	vide	es visua	I inte	rest a	nd pro	motes					
a ni	gner standard and quality of design?											
1.	has corporate architecture & image been integrated into the building		Voc		N-							
_	design as a secondary element?		Yes		No	ч	n/a					
2.	have service areas & mechanical equipment been designed as an		V		N.		,					
_	architectural feature of the building & screened from public view?	ш	Yes		No		n/a					
3.	has evidence of a consistent & unifying architectural style, theme, or		V		NI-							
	element of the commercial development been provided?		Yes		No		n/a					
4.	and a confined as an architectural readure of the		V									
	building to avoid a "tacked-on" appearance?		Yes		No		n/a					
XII	I. Materials and Colors. Does the proposed development take into con	nside	eration e	color	and n	nateria	7/					
sele	ction that is consistent, compatible, and appropriate for the development a	and I	with ad	iacer	t deve	elopme	ent?					
1.	has a color palette & building materials board been submitted?		Yes		No		n/a					
2.	do site amenities & furnishings incorporate similar materials & colors of	_				4						
	the primary buildings & landscaping of the site?		Yes		No		n/a					
3.	are exterior building materials within nine inches (9") of finished grade?		Yes		No		n/a					
4.	is at least thirty percent (30%) of the exterior building material		V									
	comprised of a natural building material (i.e., limestone or brick)?		Yes		No		n/a					
5.	does the selected color scheme visually tie the development together?		Yes		No		n/a					
6.	are intense, bright, black, metallic, or fluorescent colors used as the		V		N							
	predominant color of the development?		Yes		No		n/a					
XIV	Signage. Does the proposed development take into consideration the	integ	gration	of sit	e and	buildi	ng					
sign	age that is consistent, compatible, and appropriate for the development an	d w	ith adja	cent	devel	opmer	nt?					
1.	do all signs meet the minimum requirements of Article 7 (Signs) of the		Yes									
	Unified Building Code?	ч	res		No	ш	n/a					
2.	has a sign program been submitted for multiple-building/tenant		Voc		NI-							
_	development that depicts sign area allowances?		Yes		No		n/a					
3.	is building & site signage constructed of quality weatherproof materials?		Yes		No		n/a					
4.	are internal illuminated boxes with formed/painted lettering proposed?		Yes		No		n/a					
5.	are street address characters clearly visible from public rights-of-way?		Yes		No		n/a					
6.	do building signs complement the overall building design?		Yes		No		n/a					
7.	do building signs project above the roofline?		Yes		No		n/a					
8.	are projecting/hanging signs scaled to the pedestrian user proposed?		Yes		No		n/a					
9.	is more than one (1) monument sign per curb cut provided?		Yes		No		n/a					
10.	do monument signs exceed eight feet (8') in height?		Yes		No		n/a					
11.	do monument signs complement the commercial development it		Yes		Ne							
	advertises & do they incorporate landscaping & lighting elements?	_	res		No		n/a					